

NOTICE TO CONTRACTORS

Notice is hereby given that sealed bids will be received either electronically at <http://www.centralbidding.com> or at City Hall, in the Council Chambers, located at 3325 Groom Rd, Baker, Louisiana 70714 until 2:00 p.m. Central Time on April 29, 2025, for the following:

MAGNOLIA DRIVE BASEBALL FIELD PHASE I

and will at that time and location, be opened and read aloud. Bids received after the above specified time for opening shall not be considered and shall be returned unopened to the sender. Sealed bids may be hand carried or mailed to the address listed above.

Scope of Services: The work shall consist of, but is not limited to, site earthwork and excavation, subsurface drainage, fencing, baseball field construction, and application of natural grass sprigging as shown on the construction plans and specifications for this project.

In accordance with Louisiana RS 38:2212 contractors may submit their bid electronically **at the website listed above**. Bidding Documents are available to view only at the website and also at cityofbakerla.com. Contractor may request the bid package electronically from C.H. Fenstermaker & Associates, LLC (337) 237-2200, Attention: William Graves. These documents may be obtained without charge and without deposit.

The bidding documents shall not require any bidder, other than the apparent low bidder, to furnish any other information or documentation, including the Attestation Affidavit and the E-Verification Form, any sooner than ten days after the date bids are opened; however, the apparent low bidder may submit such information or documentation at any time prior to the expiration of the ten-day period. If the apparent low bidder does not submit the proper information or documentation as required by the bidding documents within the ten-day period, such bidder shall be declared non-responsive, and the public entity may award the bid to the next lowest bidder, and afford the next lowest bidder not less than ten days from the date the apparent low bidder is declared non-responsive, to submit the proper information and documentation as required by the bidding documents, and may continue such process until the public entity either determines the low bidder or rejects all bids.

Bids must be signed in accordance with LRS Title 38:2212(B)5. A Corporate Resolution or Certificate of Authority authorizing the person signing the bid is required to be submitted with bid. Failure to submit a Corporate Resolution or Certificate of Authority with the bid shall be cause for rejection of bid.

Copies of the bidding documents are available at the **Baker City Hall, 225 Groom Rd, Baker, LA 70714** upon payment of two-hundred fifty dollars (\$250.00) per set payable to City of Baker. **NO CASH WILL BE ACCEPTED - ONLY CHECKS OR MONEY ORDERS MADE PAYABLE TO CITY OF BAKER SHALL BE ACCEPTED.** Deposits on the first set of documents furnished bona fide prime bidders will be fully refunded upon return of documents no later than ten (10) days after receipt of bids. On other sets of documents furnished to bidders the deposit less actual cost of reproduction will be refunded upon return of the documents no later than ten (10) days after receipt of bids. Bid Documents shall be available until twenty-four hours before the bid opening date. Questions relative to the bidding documents shall be addressed to C.H. Fenstermaker & Associates, LLC (337) 237-2200, Attention: William Graves.

There will be a non-mandatory pre-bid conference held at the City of Baker Council Chambers located in the Baker City Hall, 3325 Groom Rd, Baker, Louisiana, 70714 on April 16, 2025 @ 10:00 am.

Each bid shall be accompanied by a certified check, cashier's check, or bid bond payable to the City of Baker, the amount of which shall be five percent (5%) of the base bid plus additive alternates. If a bid bond is used, it shall be written by a surety or insurance company currently on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies which is published annually in the Federal Register, or by a Louisiana domiciled insurance company with at least an A-Rating in the latest printing of the A.M. Best's Key Rating Guide to write individual bonds up to ten percent (10%) of policyholders' surplus as shown in the A.M. Best's Key Rating Guide, or by an insurance company in good standing licensed to write bid bonds which is either domiciled in Louisiana or owned by Louisiana residents. The bid bond shall be issued by a company licensed to do business in Louisiana. The certified check, cashier's check, or bid bond shall be given as a guarantee that the bidder shall execute the contract, should it be awarded to him, in conformity with the contract documents within ten (10) days.

No bidder may withdraw his bid for at least forty-five (45) days after the time scheduled for the opening of bids, except under the provisions of LA R.S. 38:2214. Each bid shall be submitted only on the bid form provided with the specifications. The successful contractor will be required to execute performance and labor and material payment bonds in the full amount of the contract as more fully defined in the bid documents.

Bids will be evaluated by the Owner based on the lowest responsible and responsive bid submitted which is also in compliance with the bid documents. The City of Baker reserves the right to reject any and all bids for just cause. In accordance with LA R.S. 38:112 (B)(1), the provisions and requirements of this Section; and those stated in the bidding documents shall not be waived by any entity.

Contractors or contracting firms submitting bids in the amount of \$50,000.00 or more shall certify that they are licensed contractors under Chapter 24 of Title 37 of the Louisiana Revised Statutes of 1950 and show their license number on the front of the sealed envelope in which their bid is enclosed. Contractors shall be licensed for the classification of **"BUILDING CONSTRUCTION AND/OR HIGHWAY, STREET, AND BRIDGE CONSTRUCTION"**. Bids in the amounts specified above which have not bid in accordance with the requirements, shall be rejected and shall not be read. Additional information relative to licensing may be obtained from the Louisiana State Licensing Board for Contractors, Baton Rouge, Louisiana.

If the project is asbestos or hazardous waste, contractors submitting bids in the amount of \$1.00 or more shall be properly licensed in accordance with Chapter 24 of Title 37 of the Louisiana Revised Statutes of 1950.

The City of Baker strongly encourages the participation of DBEs (Disadvantaged Business Enterprises) in all contracts or procurements let by the City of Baker for goods and services and labor and material. To that end, all contractors and suppliers are encouraged to utilize DBEs in the purchase or sub-contracting of materials, supplies, services and labor and material in which disadvantaged businesses are available. Assistance in identifying said businesses may be obtained by calling 225-778-0300.

Public Works
City of Baker

PUBLISH DATES: 03-31-25, 04-09-25, 04-16-25