

City of Baker 2021 HVAC Application

Submitted to the
Louisiana Division of Administration –
Office of Community Development by
Mayor Darnell Waites

August 2021

**City of Baker 2021 HVAC Application
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**Submitted to the Louisiana Division of Administration –
Office of Community Development" August 2021 by Mayor Darnell Waites**

City of Baker HVAC Application Project Description

Mayor Darnell Waites, Mayor, City of Baker, with City Council and citizen support, using HUD CARES funding proposes to replace the HVAC system for the Baker Community Municipal Center located at 3325 Groom Road in response to the COVID 19 pandemic as the HVAC system has not been replaced pre or post COVID. This application request totals \$913,000.00.

The Baker Community Municipal Center is a multi-use public building, located in a primarily residential area, within close proximity to other public offices whereby city Administration affords persons throughout the parish to rent the building for a nominal fee yet facility rentals are offered at a discounted rate to Baker city residents. The City of Baker owns this facility and it is most often utilized by city Administration to host community events and conferences and its residents who utilize the facility for various events. Please see attached Excel spreadsheets of resident event usage pre-COVID during 2019 and 2020.

Baker, located within East Baton Rouge Parish, has a population of 13,595 based on the most recent U.S. Census American Community Survey (ACS) data and has a Low to Moderate (LMI) percentage of 57.59%. Therefore, the city [of Baker] submits this application to address the U.S. Housing and Urban Development's national objective: Area of Benefit as the census tracts along with the area impacted exceeds 51% LMI (Low-to-Moderate Income).

According to the most recent ACS, the racial composition of Baker was:

- Black or African American: 84.65%
- White: 13.77%
- Two or more races: 0.42%
- Native Hawaiian or Pacific Islander: 0.41%
- Other race: 0.38%
- Asian: 0.30%
- Native American: 0.07%

The Baker Community Municipal Auditorium was constructed before 1989. The auditorium is approximately 12,100 square feet and is able to accommodate up to 700 persons. The current HVAC system consists of a 28-ton packaged air conditioning unit with natural gas heating and a 28-ton split DX Air Conditioning unit with electric resistance heat for a total of 56 tons that supplies 2,800 cfm of outside air.

The goal of the HVAC improvements is to take necessary steps to prevent the spread of COVID-19 in public use spaces by replacing the current HVAC system with a system that meets the current ASHRAE requirements for indoor air quality. And, this request could not come at a more critical time as local and national July 2021 news reports indicate that East Baton Rouge Parish has had a resurgence of COVID-19 cases that have exceeded those reported during March 2020.

The current HVAC system for this facility does not meet the guidelines set forth by the American Society of Heating, Refrigeration, and Air-Conditioning Engineers (ASHRAE) for reducing airborne infections aerosol exposure. According to the "*Core Recommendations for Reducing Airborne Infections Aerosol Exposures*," by the ASHRAE Epidemic Task Force, the following are recommended to prevent the spread of airborne infections:

- ✚ Provide and maintain air flow rates for ventilation as specified by applicable codes and standards
- ✚ Use of air filters of MERV 13 or greater
- ✚ Maintain temperature and humidity set points
- ✚ Use of directional airflow

Also, ASHRAE 62.1 addresses ventilation requirements for assembly facilities (Ventilation for Acceptable Indoor Air Quality and the International Mechanical Code (IMC) 2015.

Following is a list of ASHRAE requirements the proposed “new” system will meet:

The City of Baker proposes to receive bids to upgrade the existing HVAC system to meet current needs to prevent the spread of COVID-19 and to promote quality air flow while promoting the removal of airborne contaminants. To accomplish this, the city will require the successful bidder to remove the existing DX HVAC air conditioning units and install an 80-ton air-cooled chiller and hydronic boiler with hydronic piping to modular air handling units with humidity control. This system will provide the means to heat and cool the auditorium using fabric ductwork where possible to distribute the air. Additional ventilation for the auditorium will be provided by exhaust fans located on the roof.

Environmental Controls

Controls for the HVAC system will be placed in the facility’s mechanical room. These controls shall consist of the pressure, humidity, and temperature. The temperature/humidity sensors shall be located in the return and exhaust air ductwork. Keeping the relative humidity between 40% and 60% has been shown to be the most unfavorable condition for microorganisms.

Minimum Ventilation Rates

The city will require that minimum ventilation rates for an assembly shall be set to 3 equivalent ACH of outdoor air and a total of 3.2 ACH of ventilation air. Increasing the supply rate to provide 4 ACH will give a 99% effective removal rate of airborne contaminants every 69 minutes, with a 99.9% effective removal of airborne contaminants every 104 minutes.

Outdoor Air

The city will require that the successful bidder ensure that outdoor air will be provided by each piece of air handling equipment in the new HVAC system. The amount of outdoor air required will be set as required by code.

Air Filtration

The new system will ensure that air filtration will be provided using MERV 13 in general areas.

**Public Facilities – HVAC Improvements Program
General Information Form**

LA Community Development Block Grant Coronavirus (CDBG-CV)			1. Applicant Name City of Baker	
2. Mailing Address 3325 Groom Road, Baker, LA 70714-2808			3. Physical Address 3325 Groom Road, Baker, LA70714-2808 Address for impacted site: 1420 Alabama	
4. Name of Contact Person Angela Machen, PhD			5. Contact Email Address amachen@cityofbakerla.com	
6. Name and Phone Number of Administrative Consultant Preparing Application Angela Machen, PhD			7. Name and Phone Number of Engineering/Architectural Firm Preparing Application(Contracted City Engineer) Kevin Gravois	
8. Administrative Consultant Email Address amachen@cityofbakerla.com			9. Engineering Firm Email Address kgravois@pecla.com	
10. Legislative Districts: State Senate: <u>15</u> State Rep.: <u>63</u> U.S. Congress: <u>6</u>				
11. Funds	Amount	Source of Funds	Fund Status	State Use Only
CDBG-CV	\$911,804.90	HUD CARES		
Local Funds	\$			
Private Funds	\$			
State Funds	\$			
Federal Funds	\$			
Other Funds	\$			
TOTAL COST	\$911,804.90			
12. Signature (Chief Elected Official)			13. Date	
14. Typed Name/Title Mayor, City of Baker			15. Telephone Number (225) 778-0300	
16. Email Address dwaites@cityofbakerla.com				

CDBG-CV HVAC Program

Budget/Cost Summary Form

Applicant Name: City of Baker

I. Costs by Activity *(Read Instructions Before Completing)*

Activity (A)	CDBG-CV (B)	Other (C)	Total (D)	Source of Other Funds (E)
1. Public Facilities	\$813,000	\$0.00	\$813,000	N/A
2. Administration	\$100,000	\$0.00	\$100,000	N/A
TOTAL	\$913,000	\$0.00	\$913,000	N/A

II. Line Item Budget – CDBG-CV Funds Only

**For State
Use
Only**

1. Public Facilities – HVAC Improvements (Total)	\$678,500.00	\$
a. Construction Costs (10% Contingency)	\$ 67,850.00	\$
b. Engineering Costs (1 year: Project Director)	\$ 66,650.00	\$
2. Administration (Total)	\$100,000.00	\$
3. TOTAL	\$913,000.00	\$

III. Contract Execution Dates *(only if scheduled to be paid using CDBG-CV funds)*

Name of Administrative/Engineering/ Architectural Firm	Contract Execution Date	Contract Amount
TBD (Procurement Process/Successful Bidder)	October 2021 Upon notice of award	\$913,000.00

APPLICATION CERTIFICATION – HVAC PROJECTS

I certify, to the best of my knowledge and belief, that

- The funds requested herein for the proposed HVAC upgrade are to reduce and/or respond to COVID-19.
- All persons receiving services/benefits from the public facility proposed for HVAC improvements are included in the application beneficiary data.
- No other federal funds have been received by our local government for the proposed project.
- All other funds included in this application is available for use. Documentation of availability of funds is attached.



Signature of Chief Elected Official

7-7-2021

Date

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing
and Urban Development

OMB Approval No. 2501-0032 (exp. 01/31/2020)

Instructions. (See Public Reporting Statement and Privacy Act Statement and detailed instructions on page 2.)

Applicant/Recipient Information

Indicate whether this is an Initial Report ☒ or an Update Report ☐

1. Applicant/Recipient Name, Address, and Phone (include area code): City of Baker, Mayor Darnell Waites, 3325 Groom Road, Baker, LA 70714-2808 225-778-0300	2. Social Security Number or Employer ID Number: 726010414
3. HUD Program Name CDBG-HVAC	4. Amount of HUD Assistance Requested/Received 913,000.00
5. State the name and location (street address, City and State) of the project or activity: Baker Community Auditorium, 1420 Alabama Avenue, Baker, LA 70714-2808	

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3). <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9 <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form. **However,** you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name and Address	Type of Assistance	Amount Requested/Provided	Expected Uses of the Funds
N/A	N/A	.00	N/A

(Note: Use Additional pages if necessary.)

Part III Interested Parties. You must disclose:

- All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
- any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation in Project/Activity	Financial Interest in Project/Activity (\$ and %)
SCSLA, LLC Engineer's Name Kevin Gravois Professional Engineering Consultants kgravoisepecla.com	84-4301712	Application Guidance Design Guidance	\$.00 TBD Upon Award

(Note: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

Signature: x 	Date: (mm/dd/yyyy) 7-8-2021
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Public reporting burden for this collection of information is estimated to average 2.0 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number.

Privacy Act Statement. Except for Social Security Numbers (SSNs) and Employer Identification Numbers (EINs), the Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under section 102 of the Department of Housing and Urban Development Reform Act of 1989, 42 U.S.C. 3531. Disclosure of SSNs and EINs is voluntary. HUD is authorized to collect this information under the Housing and Community Development Act of 1987 42 U.S.C.3543 (a). The SSN or EIN is used as a unique identifier. The information you provide will enable HUD to carry out its responsibilities under Sections 102(b), (c), and (d) of the Department of Housing and Urban Development Reform Act of 1989, Pub. L. 101-235, approved December 15, 1989. These provisions will help ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. They will also help ensure that HUD assistance for a specific housing project under Section 102(d) is not more than is necessary to make the project feasible after taking account of other government assistance. HUD will make available to the public all applicant disclosure reports for five years in the case of applications for competitive assistance, and for generally three years in the case of other applications. Update reports will be made available along with the disclosure reports, but in no case for a period generally less than three years. All reports, both initial reports and update reports, will be made available in accordance with the Freedom of Information Act (5 U.S.C. §552) and HUD's implementing regulations at 24 CFR Part 15. HUD will use the information in evaluating individual assistance applications and in performing internal administrative analyses to assist in the management of specific HUD programs. The information will also be used in making the determination under Section 102(d) whether HUD assistance for a specific housing project is more than is necessary to make the project feasible after taking account of other government assistance. You must provide all the required information. Failure to provide any required information may delay the processing of your application, and may result in sanctions and penalties, including imposition of the administrative and civil money penalties specified under 24 CFR §4.38.

Note: This form only covers assistance made available by the Department. States and units of general local government that carry out responsibilities under Sections 102(b) and (c) of the Reform Act must develop their own procedures for complying with the Act.

Instructions

Overview.

A. Coverage. You must complete this report if:

- (1) You are applying for assistance from HUD for a specific project or activity **and** you have received, or expect to receive, assistance from HUD in excess of \$200,000 during the during the fiscal year;
- (2) You are updating a prior report as discussed below; or
- (3) You are submitting an application for assistance to an entity other than HUD, a State or local government if the application is required by statute or regulation to be submitted to HUD for approval or for any other purpose.

B. Update reports (filed by "Recipients" of HUD Assistance):

General. All recipients of covered assistance must submit update reports to the Department to reflect substantial changes to the initial applicant disclosure reports.

Line-by-Line Instructions.

Applicant/Recipient Information.

All applicants for HUD competitive assistance, must complete the information required in blocks 1-5 of form HUD-2880:

1. Enter the full name, address, city, State, zip code, and telephone number (including area code) of the applicant/recipient. Where the applicant/recipient is an individual, the last name, first name, and middle initial must be entered.
2. Entry of the applicant/recipient's SSN or EIN, as appropriate, is optional.
3. Applicants enter the HUD program name under which the assistance is being requested.
4. Applicants enter the amount of HUD assistance that is being requested. Recipients enter the amount of HUD assistance that has been provided and to which the update report relates. The amounts are those stated in the application or award documentation. NOTE: In the case of assistance that is provided pursuant to contract over a period of time (such as project-based assistance under section 8 of the United States Housing Act of 1937), the amount of assistance to be reported includes all amounts that are to be provided over the term of the contract, irrespective of when they are to be received.
5. Applicants enter the name and full address of the project or activity for which the HUD assistance is sought. Recipients enter the name and full address of the HUD-assisted project or activity to which the update report relates. The most appropriate government identifying number must be used (e.g., RFP No.; IFB No.; grant announcement No.; or contract, grant, or loan No.) Include prefixes.

Part I. Threshold Determinations - Applicants Only

Part I contains information to help the applicant determine whether the remainder of the form must be completed. **Recipients filing Update Reports should not complete this Part.**

If the answer to **either** questions 1 or 2 is No, the applicant need not complete Parts II and III of the report, but must sign the certification at the end of the form.

Part II. Other Government Assistance and Expected Sources and Uses of Funds.

A. Other Government Assistance. This Part is to be completed by both applicants and recipients for assistance and recipients filing update reports. Applicants and recipients must report any other government assistance involved in the project or activity for which assistance is sought. Applicants and recipients must report any other government assistance involved in the project or activity. Other government assistance is defined in note 4 on the last page. For purposes of this definition, other government assistance is expected to be made available if, based on an assessment of all the circumstances involved, there are reasonable grounds to anticipate that the assistance will be forthcoming.

Both applicant and recipient disclosures must include all other government assistance involved with the HUD assistance, as well as any other government assistance that was made available before the request, but that has continuing vitality at the time of the request. Examples of this latter category include tax credits that provide for a number of years of tax benefits, and grant assistance that continues to benefit the project at the time of the assistance request.

The following information must be provided:

1. Enter the name and address, city, State, and zip code of the government agency making the assistance available.
2. State the type of other government assistance (e.g., loan, grant, loan insurance).
3. Enter the dollar amount of the other government assistance that is, or is expected to be, made available with respect to the project or activities for which the HUD assistance is sought (applicants) or has been provided (recipients).
4. Uses of funds. Each reportable use of funds must clearly identify the purpose to which they are to be put. Reasonable aggregations may be used, such as "total structure" to include a number of structural costs, such as roof, elevators, exterior masonry, etc.

B. Non-Government Assistance. Note that the applicant and recipient disclosure report must specify all expected sources and uses of funds - both from HUD **and any other source** - that have been or are to be, made available for the project or activity. Non-government sources of

funds typically include (but are not limited to) foundations and private contributors.

Part III. Interested Parties.

This Part is to be completed by both applicants and recipients filing update reports. Applicants must provide information on:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Note: A financial interest means any financial involvement in the project or activity, including (but not limited to) situations in which an individual or entity has an equity interest in the project or activity, shares in any profit on resale or any distribution of surplus cash or other assets of the project or activity, or receives compensation for any goods or services provided in connection with the project or activity. Residency of an individual in housing for which assistance is being sought is not, by itself, considered a covered financial interest.

The information required below must be provided.

1. Enter the full names and addresses. If the person is an entity, the listing must include the full name and address of the entity as well as the CEO. Please list all names alphabetically.
2. Entry of the Social Security Number (SSN) or Employee Identification Number (EIN), as appropriate, for each person listed is optional.
3. Enter the type of participation in the project or activity for each person listed: i.e., the person's specific role in the project (e.g., contractor, consultant, planner, investor).
4. Enter the financial interest in the project or activity for each person listed. The interest must be expressed both as a dollar amount and as a percentage of the amount of the HUD assistance involved.

Note that if any of the source/use information required by this report has been provided elsewhere in this application package, the applicant need

not repeat the information, but need only refer to the form and location to incorporate it into this report. (It is likely that some of the information required by this report has been provided on SF 424A, and on various budget forms accompanying the application.) If this report requires information beyond that provided elsewhere in the application package, the applicant must include in this report all the additional information required.

Recipients must submit an update report for any change in previously disclosed sources and uses of funds as provided in Section I.D.5., above.

Notes:

1. All citations are to 24 CFR Part 4, which was published in the Federal Register. [April 1, 1996, at 63 Fed. Reg. 14448.]
2. Assistance means any contract, grant, loan, cooperative agreement, or other form of assistance, including the insurance or guarantee of a loan or mortgage, that is provided with respect to a specific project or activity under a program administered by the Department. The term does not include contracts, such as procurements contracts, that are subject to the Fed. Acquisition Regulation (FAR) (48 CFR Chapter 1).
3. See 24 CFR §4.9 for detailed guidance on how the threshold is calculated.
4. "Other government assistance" is defined to include any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance from the Federal government (other than that requested from HUD in the application), a State, or a unit of general local government, or any agency or instrumentality thereof, that is, or is expected to be made, available with respect to the project or activities for which the assistance is sought.
5. For the purpose of this form and 24 CFR Part 4, "person" means an individual (including a consultant, lobbyist, or lawyer); corporation; company; association; authority; firm; partnership; society; State, unit of general local government, or other government entity, or agency thereof (including a public housing agency); Indian tribe; and any other organization or group of people.

LOUISIANA CDBG PROGRAM STATEMENT OF ASSURANCES

This applicant hereby assures and certifies that:

1. It possesses legal authority to apply for the grant and to execute the proposed program.
2. Its governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
3. It has facilitated citizen participation (in accordance with 42 U.S.C. 5304[a]) by:
 - a. Providing adequate notices that provide the information specified on the Office of Community Development's website.
 - b. Holding a hearing to obtain citizens' views on housing and community development needs and to provide citizens with the information specified on the Office of Community Development's website.
4. It has adopted a detailed written citizen participation plan that:
 - a. Provides for and encourages citizen participation, with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
 - b. Provides citizens with reasonable and timely access to local meetings, information, and records relating to the State's proposed method of distribution, as required by regulations of the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended, and the unit of local government's proposed and actual use of CDBG funds;
 - c. Provides for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee;
 - d. Provides for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program, including at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries, and with accommodations for the disabled;
 - e. Provides for a timely written answer to written complaints and grievances, within fifteen working days where practicable, and;

- f. Identifies how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate.
- 5. Its chief executive officer, chief elected official, or other officer of applicant approved by the State will consent to assume the status of a responsible entity as defined by 24 CFR 58.2(a)(7) in compliance with the National Environmental Policy Act of 1969 insofar as the provisions of such Act apply to the Louisiana Community Development Block Grant Program.
- 6. The applicant's Community Development Block Grant program has been developed so as to give maximum feasible priority to activities that will benefit low and moderate income households, will aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency.
- 7. It will comply with the regulations of 2 CFR Part 200, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
 - a. That it will conduct all procurement activities utilizing Federal funds in a manner consistent with the procurement requirements of 2 CFR 200.318-326. In particular it assures that it will exclude from competition any contractor or vendor who assists the applicant in the development or drafting of specifications or scopes of work for such solicitations or any other actions that would confer an unfair competitive advantage in accordance with the requirements of 2 CFR 200.319(a).
 - b. That it has the ability to comply with the Financial Management requirements in Subpart D, the Cost Principles requirements in Subpart E and the Audit requirements in Subpart F. In particular it assures it will be responsible for the preparation of appropriate financial statements in accordance with the requirements of 2 CFR 200.508.
- 8. It will require every building or facility (other than a privately owned residential structure) designed, constructed, or altered with funds provided under this part to comply with the requirements of the Architectural Barriers Act of 1968 (42 U.S.C. 4151-4157) and the Americans with Disabilities Act (42 U.S.C. 12131; 47 U.S.C. 155, 201, 218 and 225).
- 9. It will comply with:
 - a. Title VI of the Civil Rights Acts of 1964 (Pub. L. 88-252) (42 U.S.C. 2000d) as amended, and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the property or structure is used for another purpose involving the provision of similar services or benefits.
 - b. The Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations (24 CFR Subtitle B, Subchapter A). And further it will comply with section 104(b)(2) of Housing

and Community Development Act of 1974, as amended, administering all programs and activities relating to housing and community development in a manner to affirmatively further fair housing.

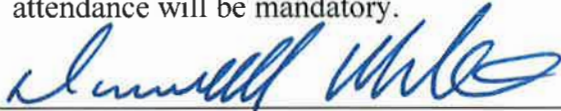
- c. Section 109 of the Housing and Community Development Act of 1974, and the regulations issued pursuant thereto (24 CFR Part 570.602), which provides that no person in the United States shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with funds provided under this Part. Section 109 further prohibits discrimination to an otherwise qualified individual with handicap as provided under Section 504 of the Rehabilitation Act of 1973, as amended, and prohibits discrimination based on age as provided under the Age Discrimination Act of 1975. The policies and procedures necessary to ensure enforcement of section 109 are codified in 24 CFR part 6.
10. It will comply with Section 3 of the Housing and Urban Development Act of 1968 (24 CFR part 135), as amended, requiring that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project area and contracts for work in connection with the project be awarded to eligible Section 3 business concerns.
11. It will:
 - a. To the greatest extent practicable under State law, comply with the acquisition and relocation requirements Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and will comply with the HUD implementing regulations at 24 CFR Part 42 the DOT implementing regulations at 49 CFR 24; and
 - b. Follow a residential anti-displacement and relocation assistance plan and it will comply with the acquisition and relocation requirements in connection with any activity assisted with funding under the CDBG program; and
 - c. Minimize displacement of persons as a result of activities assisted with such CDBG-CV funds.
12. It will provide access to (1) the State, Representatives of HUD, the Inspector General, and the General Accounting Office shall have access to all books, accounts, records, reports, files, and other papers, or property pertaining to the administration, receipt and use of CDBG funds and necessary to facilitate such reviews and audits, and (2) It shall provide citizens with reasonable access to records regarding the past use of CDBG funds and ensure that units of general local government provide citizens with reasonable access to records regarding the past use of CDBG funds consistent with State or local requirements concerning the privacy of personal records.
13. It will not attempt to recover any capital costs for public improvements financed in whole or in part with CDBG-CV funds, through assessments against properties owned and occupied by low and moderate income persons including any fees charged or assessed made as a condition of obtaining access to such public improvements.
14. It will, as necessary, devise, adopt and carry out procedures with respect to CDBG assistance that fulfill the objectives and requirements of the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C.

4851-4856), and implementing regulations at 24 CFR Part 35, subparts A, B, J, K, and R of this title.

15. It has determined that the proposed activity will meet the identified community development needs of its jurisdiction and will carry out its proposed activity in a manner that will significantly benefit the residents of its jurisdiction. Any CDBG expenditures that serve beneficiaries outside the jurisdiction will not be unreasonably disproportionate to the benefits to its residents.
16. It will adopt and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in non-violent Civil Rights demonstrations in accordance with 42 U.S.C. 5304 (l).
17. It certifies that no federally appropriated funds will be paid for any lobbying purposes regardless of the level of government.

Signing these assurances means that the municipality/parish agrees to implement its program in accordance with these provisions. Applicant further acknowledges in addition to the previous cited provisions that if it is awarded funds it will be responsible for compliance and enforcement of applicable Federal laws (42 U.S.C. 5301-5320) including the provisions of Pub L. 116-136 (CARES Act) and regulations (24 CFR Part 570), as modified by Federal Register Notice Vol. 85, No. 162 51457 and including the Subpart K requirements (24 CFR 570.601-614) of the Community Development Block Grant program and such provisions for the proper administration of the program made by this Office of Community Development, Division of Administration as allowed by 24 CFR 570.480(f).

Failure to comply can result in serious audit and/or monitoring findings that require repayment of funds to the State or expending municipality/parish funds to correct deficiencies. A training session will be held to describe these requirements to all funded applicants. Municipality/parish staff attendance will be mandatory.



SIGNATURE OF CHIEF ELECTED OFFICIAL



TYPED/NAME AND TITLE OF CHIEF ELECTED OFFICIAL



DATE

**CITY OF BAKER HVAC APPLICATION
ENGINEER/ARCHITECT COST ESTIMATE FOR
LOUISIANA DIVISION OF ADMINISTRATION-OFFICE OF COMMUNITY DEVELOPMENT GOVERNMENT
ASSISTANCE**

**SUMMARY OF ESTIMATED PROJECT COSTS
(BEFORE PROCUREMENT PROCESS)**

Item No.	Description	Quantity and Unit	Estimated Unit Price	Totals
1	Chilled Water System (Air Cooled Chiller)	1	\$314,500	\$314,500
2	Heating Water System	1	\$135,000	\$135,000
3	System Controls	1	\$ 75,000	\$ 75,000
4	Air Handling Units	2	\$ 68,000	\$136,000
5	BPolar Ionizations	2	\$ 5,200	\$ 10,400
7	Exhaust System	2	\$ 3,800	\$ 7,600
SUBTOTAL OF ESTIMATED CONSTRUCTION COST				\$678,500
CONSTRUCTION CONTINGENCY (10%)				\$ 67,850
PROJECT MANAGER				\$ 66,650
PROJECT ADMINISTRATION FEE (PER DOA)				\$100,000
TOTAL CDBG HUD CARES REQUEST				\$913,000

**City of Baker HVAC Application Estimated Fee Breakdown
for Baker Municipal Community Center**

ITEM NO.	DESCRIPTION	QUANTITY AND UNIT	UNIT PRICE	EXTENSION
1	Chilled Water System (Air Cooled Chiller)	1	\$314,500.00	\$314,500.00
2	Heating Water System	1	\$135,000.00	\$135,000.00
3	System Controls	1	\$75,000.00	\$75,000.00
4	Air Handling Units	2	\$68,000.00	\$136,000.00
5	BiPolar Ionizations	2	\$5,200.00	\$10,400.00
7	Exhaust System	2	\$3,800.00	\$7,600.00
	SUB TOTAL ESTIMATED CONSTRUCTION COST			\$678,500.00
	CONSTRUCTION CONTINGENCY (10%)			\$67,850.00
	TOTAL ESTIMATED CONSTRUCTION COST			\$746,350.00

TOTAL ESTIMATED CONSTRUCTION COST	\$	746,350.00	\$	-	\$	746,350.00
ENGINEERING DESIGN	\$		\$	-	\$	65,454.90*
RESIDENT INSPECTION	\$		\$	-		
GRANT ADMINISTRATION	\$		\$	-	\$	100,000.00
ADDITIONAL FEES	\$		\$	-	\$	911,804.90

Project Design Costs (\$65, 454.90)

1 Schematic Design Phase:

Successful bidder will have prepared a narrative of the systems that have been determined the best to meet the City's requirements, needs and building codes based on requirements specified in the LDOA OCD HVAC application guidelines.

2 Design Development Phase:

Successful bidder will be required to prepare preliminary designs required to define design criteria, to define space needs, and to outline specifications for the Building Systems.

3 Construction Document Design Phase:

Successful Bidder will prepare Drawings and Specifications for the Building Systems for Construction, as required to meet design criteria, space needs, and Building Codes per LDOA application requirements for delivery to the City of Baker.

Successful bidder shall furnish PDFs electronically delivered containing a complete set of construction drawings and specifications for the Scope of Services to be provided. All Building Systems shall be completed in AutoCAD.

Possible Other Design Services

Additional Consulting Engineering and facility inspection by engineers, estimators and others in connection with significant changes in extent of the schedule, project, its design and revising previously accepted studies, reports, design documents, or construction documents when such revisions are due to causes beyond the engineer's control. Possible employment of a professional estimating firm to provide detailed itemized material and labor costs estimates. Investigations involving detailed consideration of operations, maintenance, and overhead expenses; the preparation of feasibility studies, cash flow and economic evaluations, rate schedules and appraisals.

Possible Project Inspection Fees

As described above, in the event bidders require pre- project inspection fees to furnish quotes will be absorbed by each bidders. However, post award inspection fees, including inspection and permits, will be charged to project administrative costs.

Order Confirmation

<u>Ad Order Number</u> 21997	<u>Sales Rep.</u> Victoria Gautreau	<u>Customer</u> CITY OF BAKER - A BATTS	<u>Customer Address</u> PO Box 707 Baker, LA 707040707	<u>PO Number</u>	<u>Customer Fax</u>
	<u>Order Taker</u>	<u>Customer Account</u> M68507		<u>Customer Phone</u> 2257751822	<u>Customer Email</u> ABatts@cityofbakerla.com

<u>Affidavits</u>	<u>Affidavit Charge</u>	<u>Blind Box</u>	<u>Tearsheets</u>
0	\$0.00		0

<u>Invoice Text</u>	<u>Ad Order Notes</u>
7.27.21 MTG	

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$5.28	\$0.00	\$5.28	\$0.00	\$5.28

Component 1

<u>Ad Number</u>	<u>Ad Type</u>	<u>Ad Size</u>	<u>Agate Lines</u>	<u>Color</u>
21997	I	1.00 x 1.19"	16	0

<u>Product</u>	<u>Placement</u>	<u>Publication(s)</u>	<u>Insertion(s)</u>
	Meetings/Hear/Min		
		The Advocate Baton Rouge	07/22/2021
		Baton Rouge Advocate Online	07/22/2021

Ad Proof

PUBLIC NOTICE

 On Tuesday, July 27, 2021
 beginning at _6_ pm, the
 City of Baker will have a
 Public Meeting to hear
 comments regarding im-
 pending community de-
 velopment projects from
 Baker residents. Please
 join the conference call
 meeting at: Dial In: 774-
 220-4000 PIN: 22537

21997-JUL 22—1T

AGENDA
City Council Meeting
City of Baker
Parish of East Baton Rouge
State of Louisiana
Telephone Conference Call
Dial In: 774-220-4000
PIN: 22537
July 27, 2021 - 6:00 p.m.

CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Disposition of the Minutes of Previous Meeting(s)

RECOGNITIONS

PLANNING AND ZONING MATTERS

1. Approve Rezoning Request
Location – Sunshine Road, Baker, Louisiana
Owner – Associated Concrete Contractors, Inc.
Name of Applicant – J. Breaux Enterprises, LLC
1807 W. Gloria Switch Road
Carencro, Louisiana 70520
Lots – 3, 7, 11, 11A Subdivision – Sunshine Gardens
Property Currently Zoned – R-1 Requested Zoning – R-3
Proposed Use – New Single-Family Residential Development (Mayor)
2. Approve Business License Request – 2021-3
Active Messenger Presents, LLC
Location – 3203 Singletary Drive #121, Baker, Louisiana
Zoned – R-5 (Mayor)
3. Approve Business License Request – 2021-4
D & C Janitorial and Flooring, LLC
Location – 3479 Van Buren Street, Baker, Louisiana
Zoned – R-2 (Mayor)
4. Approve Business License Request – 2021-5
Gabby's Thrift Store and Window Tint
Location – 960 Main Street, Baker, Louisiana

Zoned – C-2 (Mayor)

5. Approve Business License Request – 2021-6
Fast Pace Urgent Care
Location – 902 Main Street, Baker, Louisiana
Zoned – C-2 (Mayor)
6. Approve Business License Request – 2021-7
Kim’s Hair Crown
Location – 326 Main Street, Baker, Louisiana
Zoned – C-2 (Mayor)
7. Approve Business License Request – 2021-9
Jus Wright Hair Studio LLC
Location – 13888 Plank Road, Baker, Louisiana
Zoned – C-2 (Mayor)
8. Approve Business License Request – 2021-10
Legacy Auto Repair LLC
Location – 14319 Plank Road, Baker, Louisiana
Zoned – C-2 (Mayor)

NEW BUSINESS

1. Schedule work session to discuss storm water master plan and plans for expenditures from the first phase of the American Rescue Plan funding (Mayor)
2. Approve travel to Louisiana Homicide Investigators Training for Officer Wheeler (Mayor)
3. Update on quality and fair housing in the City of Baker for all tenants, landlords and homeowners (Bryant)
Mission Statement
A. To provide a healthy lifestyle through community gardens and exercise availability.
B. To provide a safe environment through communication with each other & law enforcement.
C. To provide all neighborhoods with a sense of pride & integrity.
4. Update on community garden (Bryant)
5. Discuss proposed drainage projects in the City of Baker and grants awarded to fund said projects, verification of estimated start and completion dates (Bryant)
6. Discuss reopening City Hall for council meetings (Bryant)

7. Schedule work session to discuss Ordinance 2005-54 – Main Street Baker District organization (Vincent)

RESOLUTIONS AND PROCLAMATIONS

1. Proclamation declaring August 2021 Psoriasis Awareness Month in the City of Baker (Vincent)

PUBLIC MEETING

BIDS AND PROPOSALS

APPOINTMENTS TO BOARDS AND COMMISSIONS

CONDEMNATIONS

1. 1556 Alabama (Mayor)
2. 1832 Florida (Mayor)
3. 1916 Florida (Mayor)
4. 3226 Polk (Mayor)
5. 2235 Chamberlain (Mayor)
6. 1984 Chamberlain (Mayor)
7. White house next door to 1984 Chamberlain (Mayor)
8. 5803 Biscayne (Bryant)

ANNEXATIONS

REPORTS ON BOARDS AND COMMISSIONS

1. Planning and Zoning Commission
2. Annexation Review Committee
3. Economic Development Team
4. Heritage Museum/Related Committees
5. ABC Board
6. Other Special Committees
 - a. Buffalo Festival
 - b. Prayer Breakfast
 - c. Strategic Planning Committee
 - d. Citizens Advisory Board to Law Enforcement

NON-AGENDA ITEMS

ADMINISTRATIVE MATTERS

ADJOURN

Angela Canady Wall, LCMC
Clerk of Council

AGENDA
Board of Commissioners
Hillcrest Memorial Gardens
City of Baker
Parish of East Baton Rouge
State of Louisiana
3325 Groom Road, Baker, LA 70714
July 27, 2021

CALL TO ORDER

DISPOSITION OF MINUTES OF PREVIOUS MEETING

PUBLIC NOTICE

NEW BUSINESS

1. Miles family – request to place a bench in the cemetery (Waites)

OTHER NECESSARY BUSINESS

1. Monthly Business Report
2. Other Reports
3. Items Requiring Action

ADJOURN

Angela Canady Wall, LCMC
Clerk of Council

AGENDA
Board of Commissioners
Baker Consolidated Utilities Commission
City of Baker
Parish of East Baton Rouge
State of Louisiana
3325 Groom Road, Baker, LA 70714
July 27, 2021

CALL TO ORDER

DISPOSITION OF MINUTES OF PREVIOUS MEETING

PUBLIC NOTICE

NEW BUSINESS

OTHER NECESSARY BUSINESS

1. Monthly Business Report
2. Other Reports
3. Items Requiring Action

ADJOURN

Angela Canady Wall, LCMC
Clerk of Council

CDBG CV HVAC Facility Form

	Applicant Name: City of Baker		
2.	Facility Type: Public Facility		
3.	Facility Address: 1420 Alabama, Louisiana 70714		
4.	Facility Owner: City of Baker		
5.	Facility Operator: City of Baker		
6.	National Objective:	LMA (<input checked="" type="checkbox"/>)	LMC (<input type="checkbox"/>)
	Service Area: Census tract(s)/Block group(s)/Zip code(s) The service area is Place 22 within the HUD Esri mapping system and impacts all census tracts and block groups and zip codes as the area is reported as 57.59% LMI. Therefore, the service area meets the HUD Area Benefit/51% LMI national objective.		
7.	However, the facility is located within census tract 42.05, Block group 1.		
8.	Facility Contact Person: Angela Roberts Machen, PhD		
9.	Contact Phone Number: (225) 778-0300		
10.	Contact Email Address: amachen@cityofbakerla.com		
11.	Activity Beneficiary Information		
	Target Area/Combined	13,595	
	Total - All income levels	13,595	
	LMI%	57.59%	
	Extremely low income		
	Low income	4,950	
	Moderate income	7,830	
	Above income		
12.	Project Description: Attach separate narrative (Attached)		
13.	Engineer/Architect Cost Estimate: Attach separate cost estimate (Attached)		

2019 Auditorium Bookings

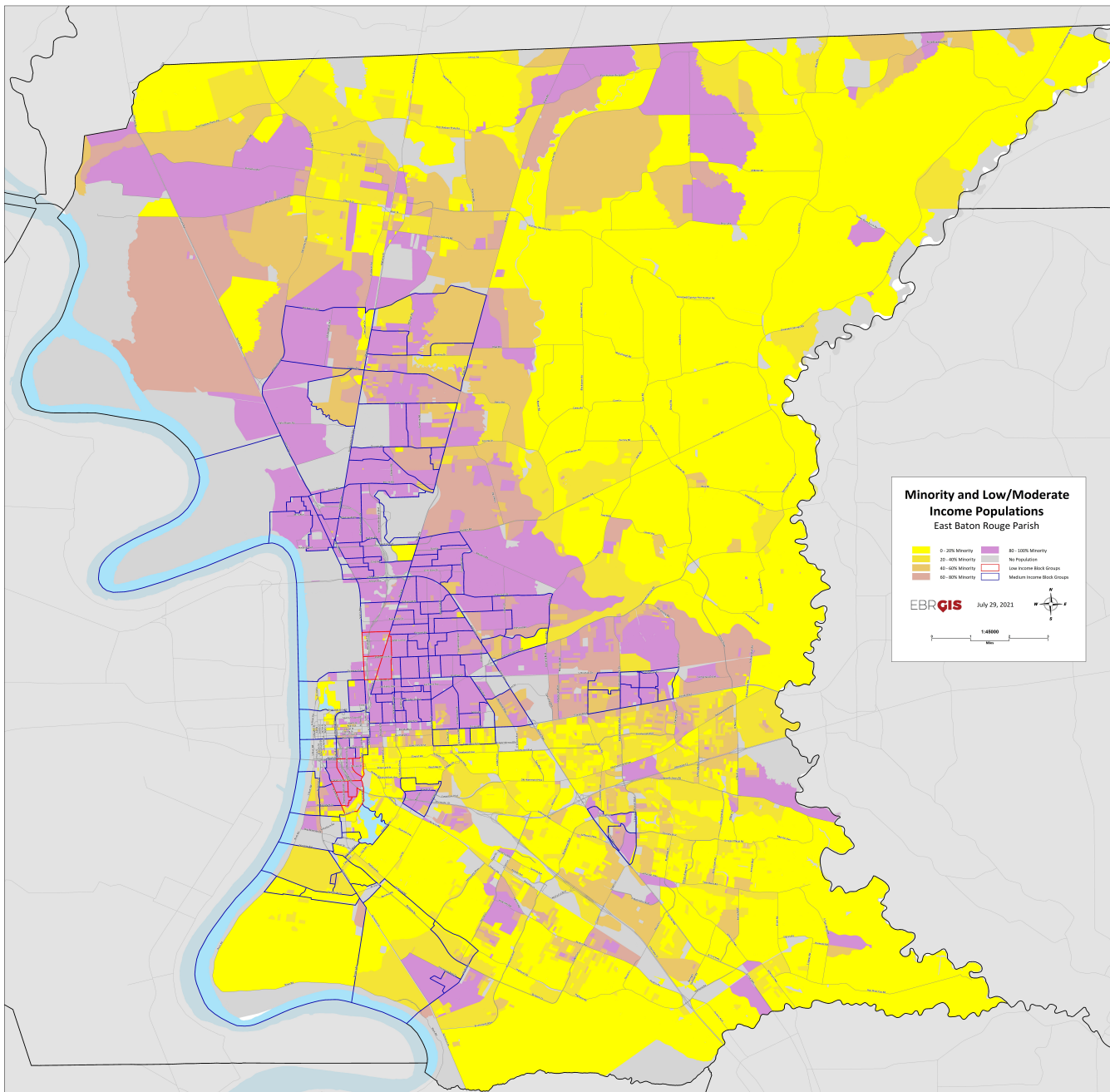
Dec-19								
Name	Event Type	Date Booked	Blank	Blank	Blank2	Blank3	Blank4	Blank5
Kirsten Thomas	Dance Recital	8-Dec						
City of Baker	Employee Christmas Luncheon	10-Dec						
Entergy	Children's Christmas Party	12-Dec						
City of Baker	Employee Christmas Party	13-Dec						
Eric Smith	Christmas Party/Western Dance	14-Dec						
Connie Langford	Nativity Program	Dec 17 - 18						
Main Street Pilot Club	Mingle Jingle Event	19-Dec						
Rontrell Bethley/Dianne Clay	Christmas Party	20-Dec						
Eric Franklin	Christmas Party	21-Dec						

2020 Auditorium Bookings

Jan-20								
Name	Event Type	Date Booked	Column1	Column2	Column3	Column4	Column5	Column6
Kinta Cage	Party	11-Jan						
Melinda Provost	Birthday Party	18-Jan						
City of Baker	MLK Jr. Program	20-Jan						
Monique Butler/Johnnie Evans	MLK Jr. Scholarship Ball	25-Jan						
Exxon	Safety Days	1/27 - 1/30						

Minority and Low/Moderate Income Populations

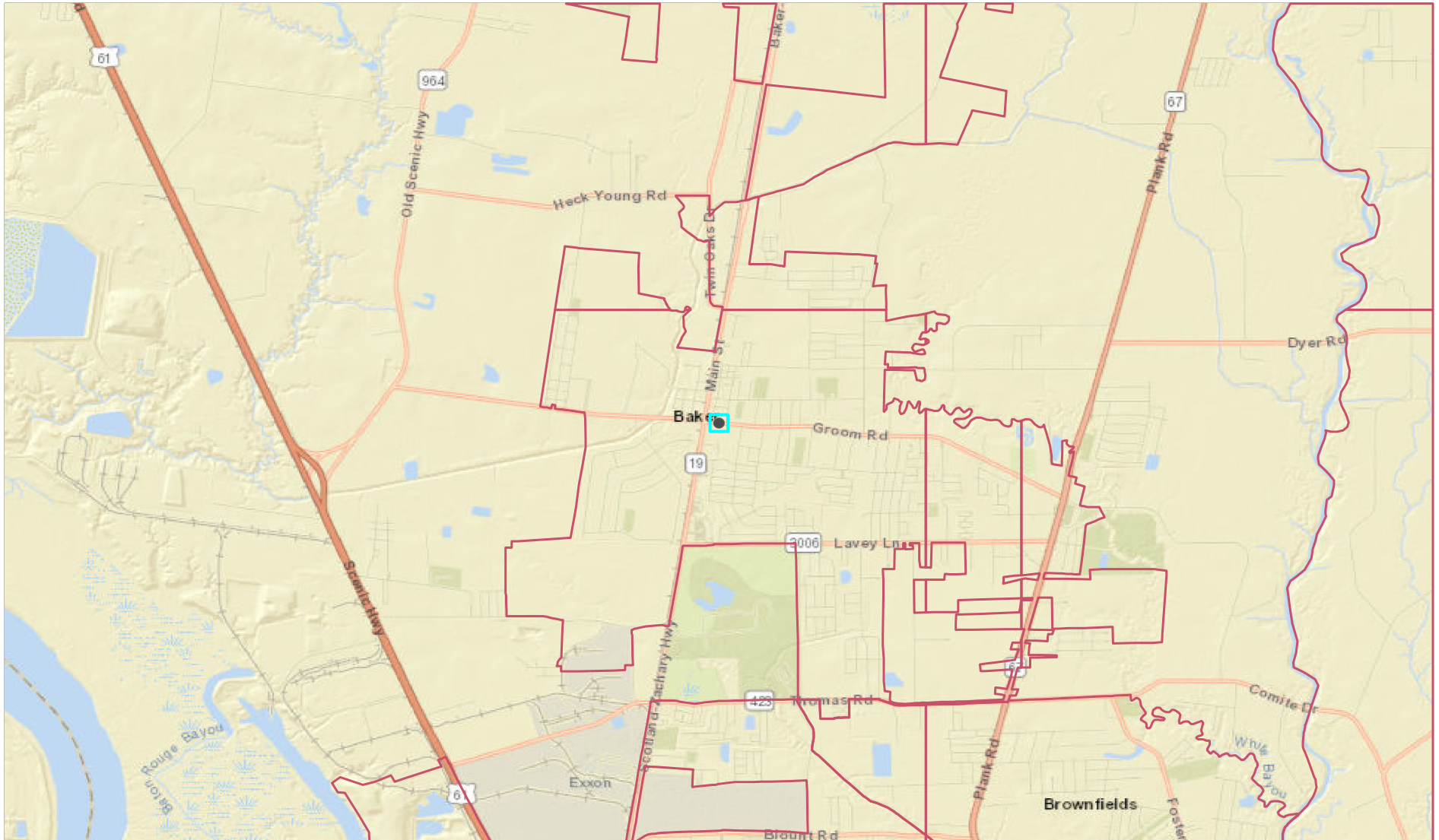
East Baton Rouge Parish July 29, 2021



Baker Community Auditorium Area Map

3325 Groom Road Community Auditorium in Proximity within City of Baker 8.8.21

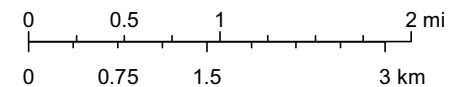
Low- and Moderate-Income Data, based on 2011-2015 ACS 5-year Estimates



8/8/2021, 7:31:27 AM

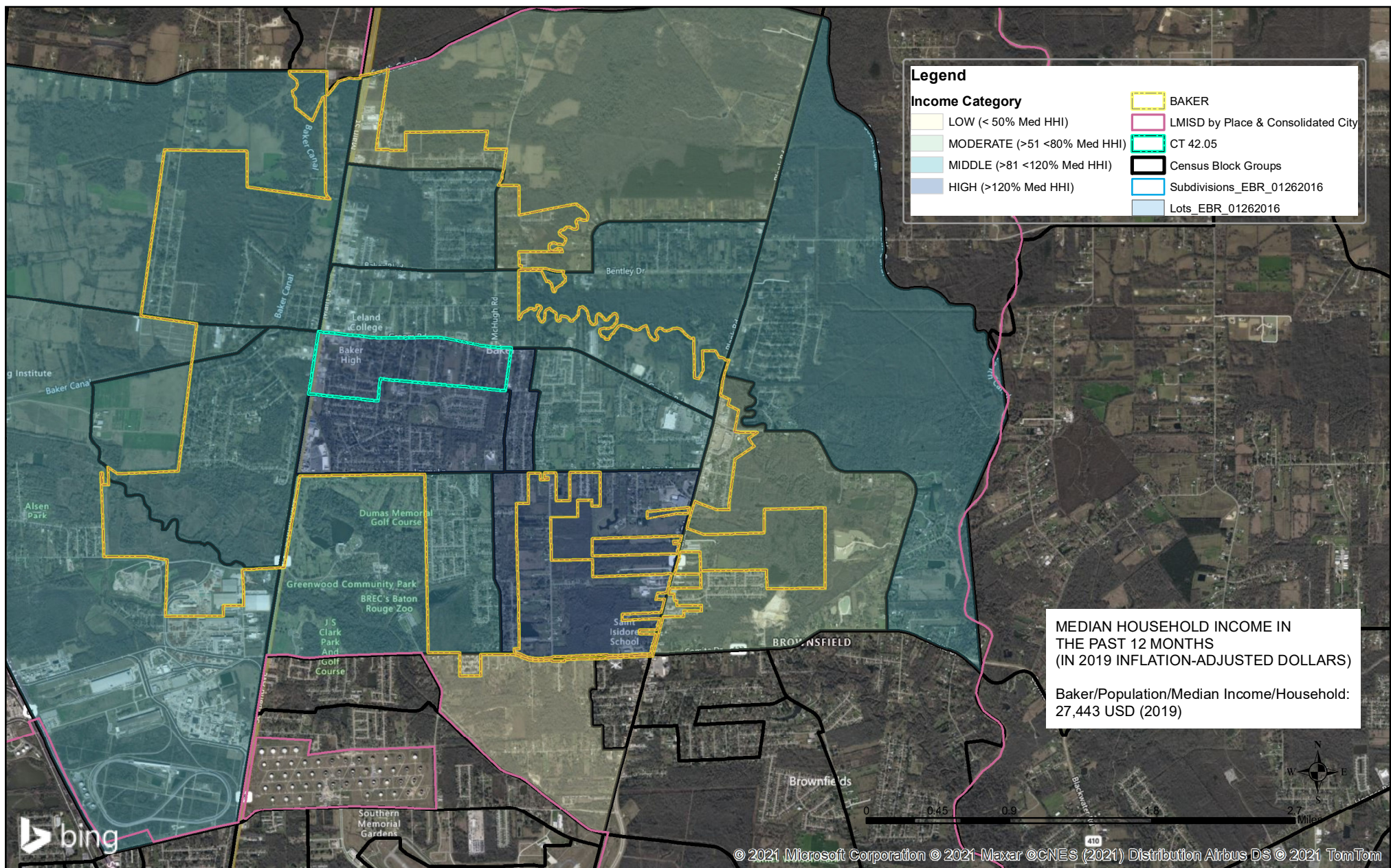
 **LMISD by Place & Consolidated City**

1:72,224



City of Baton Rouge, Esri, HERE, Garmin, INCREMENT P, NGA, USGS

U.S. Department of Housing and Urban Development, Web App Builder for City of Baton Rouge, Esri, HERE, Garmin, INCREMENT P, NGA, USGS



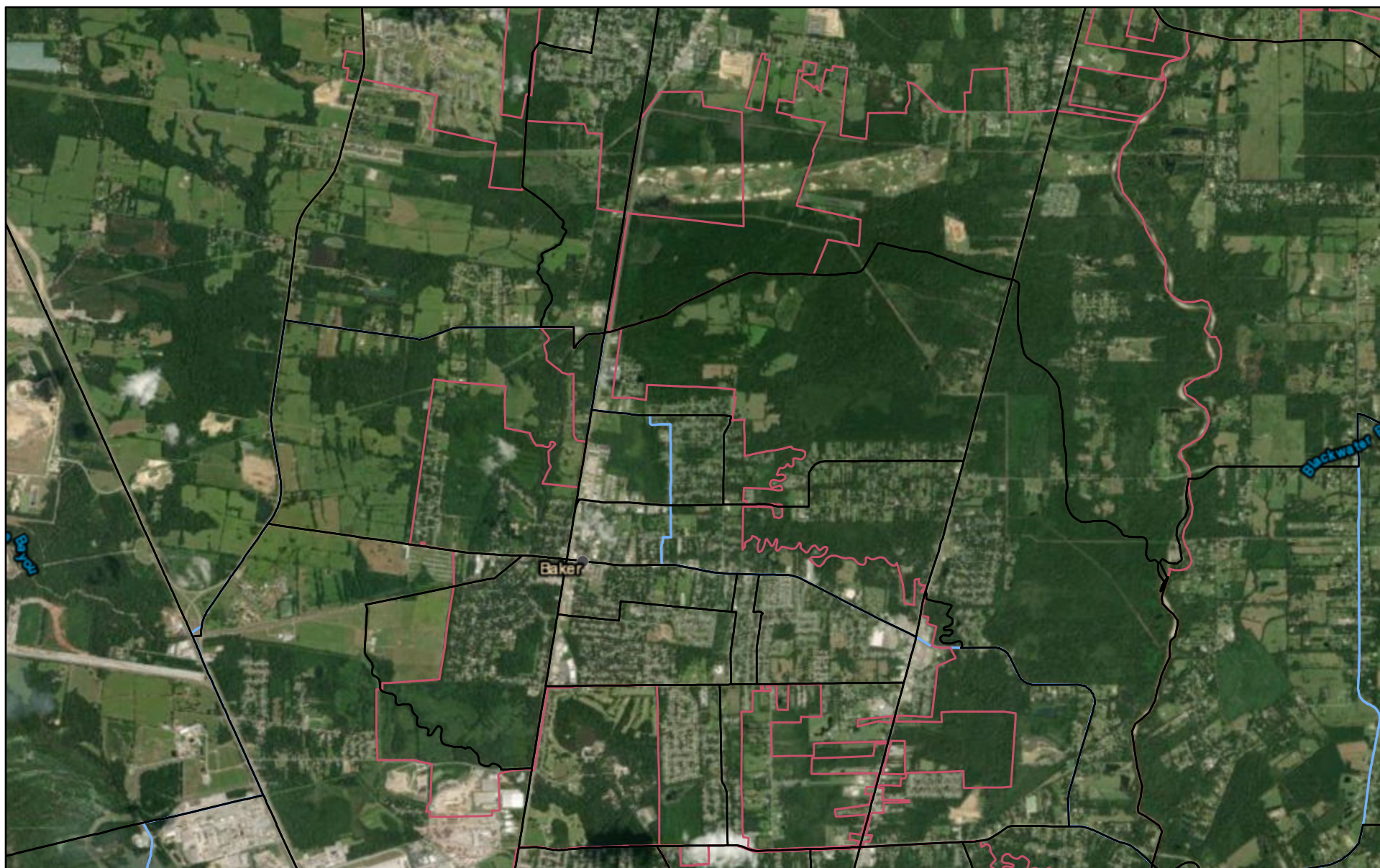
14734 S Harrells Ferry
Baton Rouge, LA 70816

Low to Moderate Income by Census Block-Group

Date: 8/11/2021

This document and the information contained herein is prepared solely for the purpose of identifying, evaluating and planning safety improvements on public roads which may be implemented utilizing federal aid highway funds; and is therefore exempt from discovery or admission into evidence pursuant to 23 U.S.C. 409.

Low- and Moderate-Income Data, based on 2011-2015 ACS 5-year Estimates



7/30/2021, 1:23:43 AM

LMISD by Block Group

LMISD by County Subdivision

LMISD by Place & Consolidated City

LMISD by County

1:72,224



Esri, HERE, Garmin, Earthstar Geographics

U.S. Department of Housing and Urban Development, Web AppBuilder for
Esri, HERE, Garmin | Earthstar Geographics |

City of Baker – City Neighborhood Map with Marked Area for Auditorium 8.8.21

