

**MINUTES
CITY COUNCIL MEETING
CITY OF BAKER, LOUISIANA
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
May 22, 2018
6:00 P.M.**

The City Council of the City of Baker, Louisiana, met in regular session on May 22, 2018, with the following members in attendance at the meeting:

MAYOR
Darnell Waites

COUNCIL MEMBERS
Glenda Bryant
Pete Heine
Brenda G. Jackson
Dr. Charles Vincent

ABSENT
Doris Alexander

CALL TO ORDER – Mayor Waites presided.
The invocation was given by Council Member Heine.
The Pledge of Allegiance was led by City Attorney Fabre.

DISPOSITION OF THE MINUTES OF PREVIOUS MEETING

The motion was made by Council Member Heine, seconded by Council Member Vincent to approve the minutes of the meeting held on May 8, 2018.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

RECOGNITIONS

PLANNING AND ZONING MATTERS

RESOLUTIONS AND PROCLAMATIONS

1. D.A.R.E. resolution (Mayor)

The Mayor provided an explanation of why he is putting forth the D.A.R.E. resolution.

City Attorney Fabre read the resolution.

Council Member Vincent inquired about the D.A.R.E. program's impact on the city's budget and initiated discussion regarding the same.

The motion was made by Council Member Bryant, seconded by Council Member Vincent to adopt the resolution.

YEAS: Bryant, Heine, Vincent

NAYS: Jackson

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 3-0.

2. Proclamation declaring June 2018 Vision Research Awareness Month in the City of Baker (Vincent)

City Attorney Fabre read the proclamation.

The motion was made by Council Member Vincent, seconded by Council Members Bryant/Jackson to accept the proclamation.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

Council Member Vincent stated that Dr. Leroy Davis's son, Dr. Garvin Davis, is one of the foremost ophthalmologists in the region.

3. Proclamation declaring June 3, 2018 National Cancer Survivors Day in the City of Baker (Vincent)

Council Member Vincent asked for everyone's continued support of the American Cancer Society.

City Attorney Fabre read the proclamation.

The motion was made by Council Member Vincent, seconded by Council Member Bryant to accept the proclamation.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

Dr. Leroy Davis, 4312 Azie, thanked Council Member Vincent for the proclamation regarding vision research. He said that the Baker Lions Club supports the Louisiana Eye Foundation by making yearly contributions. Dr. Davis stated that his son, Dr. Garvin Davis, worked on the only bionic eye in this region. He said he is proud that his son grew up in Baker.

PUBLIC MEETING

1. Ordinance 2018-18, an ordinance to amend, supplement and reenact City of Baker Code of Ordinances Chapter 13.5, Article II, Section 13.5-32 and Section 13.5-33, relative to composition of the Baker Police Reserve Division and to provide for other matters regarding to the same (Mayor) (Introduced 5/8/2018)

Police Chief Dunn provided an overview of the proposed ordinance.

Public meeting was held.

The motion was made by Council Member Vincent, seconded by Council Member Bryant to adopt Ordinance 2018-18.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

2. Ordinance 2018-19, an ordinance to amend, supplement and reenact City of Baker Code of Ordinances Chapter 5, Section 5-7 concerning building permits and certification of compliance and to provide for other matters regarding the same (Mayor) (Introduced 5/8/2018)

City Attorney Fabre provided an explanation of the proposed ordinance and initiated discussion regarding the same.

Administrative Officer Julie McCulloch offered detailed information regarding the function and composition of the Site Plan Review Committee and their duties.

Discussion of proposed Ordinance 2018-19, the function and composition of the Site Plan Review Committee and their duties continued.

Public meeting was held.

Dr. Leroy Davis, 4312 Azie, asked how this committee will impact the duties of the Planning and Zoning Commission and the Annexation Review Committee. He stated that there appears to be overlap of existing committees and asked why another committee is necessary. The Mayor stated that this committee is another way for the city to keep up with its Master Plan as the city moves forward. The Mayor stated that this committee gives him the opportunity to make the best decisions on what is brought into the city, to help expand the boundaries according to the Master Plan.

The motion was made by Council Member Heine, seconded by Council Member Vincent to adopt Ordinance 2018-19.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

BIDS AND PROPOSALS

APPOINTMENTS TO BOARDS AND COMMISSIONS

CONDEMNATIONS

1. 1531 Robinson (Mayor)

The Mayor stated that the city sent a letter to the owners of this property.

2. 4920 Lavey (Mayor)

3. 5002 Lavey (Mayor)

The Mayor stated that he is going to sit down with the owner of the partially burned property on Lavey Lane and asked Council Member Vincent if he would like to be at the meeting. He said that he is waiting on the report from the Fire Department regarding this property.

The Mayor asked Council Member Heine if work has begun at 2190 Hovey. Council Member Heine stated that to his knowledge, work has not begun at this address. The Mayor said that the city will verify the length of time the homeowner was given to make improvements to the property, and if time has expired, the property will be placed on the condemnation list again.

ANNEXATIONS

NEW BUSINESS

1. Approve travel to LMA Convention in Lake Charles, Louisiana for Mayor Waites, Council Members, City Attorney Fabre and City Prosecutor Christopher Dassau (Mayor)

The motion was made by Council Member Heine, seconded by Council Member Bryant to approve travel to the LMA Convention in Lake Charles, Louisiana for Mayor Waites, Council Members, City Attorney Fabre and City Prosecutor Christopher Dassau.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

2. Discuss HMGP grant (Mayor)

Ginger Vann gave a presentation on the Hazard Mitigation Grant Program or HMGP, and provided an explanation of the City of Baker's participation in the program.

3. Introduce Ordinance 2018-20, an ordinance to prohibit dumping within the City of Baker and to provide for other matters relative to the same (Mayor)

The motion was made by Council Member Heine, seconded by Council Member Bryant to introduce Ordinance 2018-20.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

Finance Director Mary Sue Stages Goudeau provided an explanation of the budget document that council members received in their meeting packets.

4. Introduce Ordinance 2018-21, an ordinance to adopt the operating budget of general fund revenues and expenditures City of Baker, LA fiscal year ending June 30, 2019 (Mayor)

The motion was made by Council Member Heine, seconded by Council Member Bryant to introduce Ordinance 2018-21.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

5. Introduce Ordinance 2018-22, an ordinance to adopt the operating budget of special revenue funds revenues and expenditures City of Baker, LA fiscal year ending June 30, 2019 (Mayor)

The motion was made by Council Member Vincent, seconded by Council Members Bryant/Heine to introduce Ordinance 2018-22.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

6. Introduce Ordinance 2018-23, an ordinance to adopt the capital budget and capital program of governmental funds City of Baker, LA fiscal year ending June 30, 2019 (Mayor)

The motion was made by Council Member Heine, seconded by Council Members Bryant/Vincent to introduce Ordinance 2018-23.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

7. Introduce Ordinance 2018-24, an ordinance to adopt the budget of utility fund revenues, expenditures and capital improvements City of Baker, LA fiscal year ending June 30, 2019 (Mayor)

The motion was made by Council Member Bryant, seconded by Council Member Vincent to introduce Ordinance 2018-24.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

8. Introduce Ordinance 2018-25, an ordinance to adopt the budget of cemetery fund revenues, expenditures and capital improvements City of Baker, LA fiscal year ending June 30, 2019 (Mayor)

The motion was made by Council Member Bryant, seconded by Council Member Vincent to introduce Ordinance 2018-25.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

9. Introduce Ordinance 2018-26, an ordinance to adopt the budget of sewer revenue fund revenues, expenditures and capital improvements City of Baker, LA fiscal year ending June 30, 2019 (Mayor)

The motion was made by Council Member Heine, seconded by Council Member Vincent to introduce Ordinance 2018-26.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

10. Monthly Budget Performance Report and Employee Pay Rate Report (Jackson)
Council Member Jackson thanked Finance Director Mary Sue Stages Goudeau for providing council members with knowledge at the work session held in April. She said it was a tremendous help with understanding the city's financial statements. She stated that she would like to continue receiving the Monthly Budget Performance Report and the Employee Pay Rate Report, as they are instrumental in furthering the council's understanding. Council Member Jackson went on to thank everyone who contributes to making sure that council members receive the information and reports that increase their understanding.

REPORTS ON BOARDS AND COMMISSIONS

1. Planning and Zoning Commission
2. Annexation Review Committee
3. Economic Development Team
4. Heritage Museum/Related Committees
5. ABC Board
6. Other Special Committees
 - a. Buffalo Festival
 - b. Prayer Breakfast – Invitations are being sent out. The event is scheduled for June 29, 2018. Tickets are available and are \$6.00. Congressman Garret Graves will be the guest speaker.
 - c. Strategic Planning Committee
 - d. Citizens Advisory Board to Law Enforcement

Finance Director Mary Sue Stages Goudeau stated that the Capital Improvements budget did go before the Planning and Zoning Commission. They did review and discuss the budget, and it is being provided as part of the proposed budget at their recommendation.

NON-AGENDA ITEMS

Reginald Ellis II, 13802 Morvant, expressed his concerns regarding high grass on the vacant property adjacent to his home. The Mayor stated that the city will do everything it can to ensure that the grass is cut.

Yolanda Ellis, 13802 Morvant, expressed her concerns regarding the state of Dumas Golf Course. Mrs. Ellis stated that she is worried about the depreciation of property values in the city and things that are occurring in the city. She stated that she has contacted BREC, but gotten no response, so she is bringing her concerns to the city. Mrs. Ellis also reported a property on Morvant that is in desperate need of cleaning. She stated that the city has become very slack in this area, that things are much different than they used to be. Mrs. Ellis also said that her family is considering moving because things have gotten really, really bad. However, she wanted to bring these issues to the city to see if they can be rectified before taking such action. The Mayor said that city will address her concerns, and will strive to do better.

Peron McCastle, 14056 Brantley, inquired about the time given to property owners to cut high grass. Discussion followed.

Mrs. Ellis stated that she contacted the Mayor's office two months ago regarding the high grass on the property adjacent to her home.

Mr. McCastle also asked that BREC be informed about the influx of foxes at Dumas Golf Course.

Dr. Leroy Davis, 4312 Azie, reported that Baker High School held its graduation at Southern University with 147 students graduating. He stated that the valedictorian of this class will be attending Southern University. Dr. Davis said that fifty-two students participated in dual enrollment during the school year, and by doing so ensured their place at Southern University in the fall. Dr. Davis reported that they are going to build a soccer field at Baker Heights Elementary School and they will have soccer at all of the schools this fall.

Council Member Vincent thanked Mrs. Ellis for coming to the meeting. He asked for the Mayor's assistance with the situation regarding the pool at 14044 Felicity. Council Member Vincent thanked his constituents for their concern and work on improving the look of Lavey Lane. He stated he is delighted that we are now working with BREC in order to get some of the issues addressed.

Council Member Heine said he wants to give Reginald Ellis II his card, because when he runs for Mayor, he wants to be his campaign manager.

Council Member Bryant stated that she will be leaving for South Africa tomorrow. She said she recently learned that the City of Baker has two sister cities in Africa, and although she will be unable to visit either one on her trip she is inspired to know that the partnerships exist. She also said that she will continue to work towards improving the culture and infrastructure of the City of Baker.

Council Member Jackson congratulated Council Member Bryant on her trip to South Africa. She told her to have a safe trip and enjoy. She thanked the Baton Rouge Chapter of Delta Sigma Theta for their invitation to their Spring Health Fair, she said it was very beneficial and informative. Council Member Jackson said she is glad that Council Member Alexander is feeling much better, and that she sends her love and respect to everyone.

ADMINISTRATIVE MATTERS

The Mayor announced that BREC's Baton Rouge Zoo will be hosting City Appreciation Days in the month of June. The City of Baker's appreciation day will be Saturday, June 2, 2018. He asked that everyone participate and support this event.

Council Member Heine stated that there are still loose ends to tie up on the handling of the zoo. He reiterated that work on this initiative continues. Council Member Heine agreed with the Mayor, saying that the City of Baker needs to show up in force on June 2.

The Mayor said that Representative Barbara Carpenter pushed her bill through which gives the City of Baker a place on BREC's task force. He said if you see Representative Carpenter or Senator Barrow tell them thank you for all they've done for the city.

Police Chief Dunn announced that the Police Department has made six arrests in connection with the recent car break-ins. He also stated that he has extra officers patrolling the city. Chief Dunn said that if anyone has a problem, to please contact him.

The Mayor said that we will try to do something everyday to make the city better.

ADJOURN

The motion was made by Council Member Bryant, seconded by Council Member Heine to adjourn.

YEAS: Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed with a vote of 4-0.

**CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Council for the City of Baker, Louisiana held on May 22, 2018.

Angela Canady Wall, LCMC
Clerk of Council

**MINUTES
BOARD OF COMMISSIONERS
HILLCREST MEMORIAL GARDENS
CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
May 22, 2018**

The City Council of the City of Baker, Louisiana, sitting as the Board of Commissioners for the Hillcrest Memorial Gardens, met in regular session on May 22, 2018, with the following members in attendance at the meeting:

COMMISSIONERS

Glenda Bryant
Pete Heine
Brenda G. Jackson
Dr. Charles Vincent
Darnell Waites

ABSENT

Doris Alexander

CALL TO ORDER – Commissioner Waites presided.

DISPOSITION OF MINUTES OF PREVIOUS MEETING

The meeting was called to order and the motion was made by Commissioner Bryant, seconded by Commissioner Heine to approve the minutes of the meeting held on May 8, 2018.

YEAS: Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed by a vote of 5-0.

PUBLIC NOTICE

NEW BUSINESS

OTHER NECESSARY BUSINESS

1. Monthly Business Report

2. Other Reports

3. Items Requiring Action

ADJOURN

There was no other business to come before the commission. The motion was made by Commissioner Heine, seconded by Commissioner Vincent to adjourn.

YEAS: Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed by a vote of 5-0.

**CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Board of Commissioners for the Hillcrest Memorial Gardens held on May 22, 2018.

Angela Canady Wall, LCMC
Clerk of Council

**MINUTES
BOARD OF COMMISSIONERS
BAKER CONSOLIDATED UTILITIES SYSTEM
CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
May 22, 2018**

The City Council of the City of Baker, Louisiana, sitting as the Board of Commissioners for the Baker Consolidated Utilities System, met in regular session on May 22, 2018, with the following members attending:

COMMISSIONERS

Glenda Bryant
Pete Heine
Brenda G. Jackson
Dr. Charles Vincent
Darnell Waites

ABSENT

Doris Alexander

CALL TO ORDER – Commissioner Waites presided.

DISPOSITION OF MINUTES OF PREVIOUS MEETING

The meeting was called to order and the motion was made by Commissioner Vincent, seconded by Commissioner Bryant to approve the minutes of the meeting held on May 8, 2018.

YEAS: Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed by a vote of 5-0.

PUBLIC NOTICE

NEW BUSINESS

Commissioner Vincent commended the report he received in the mail with his utility bill. He said it was a fine report and very well done.

OTHER NECESSARY BUSINESS

1. Monthly Business Report
2. Other Reports
3. Items Requiring Action

ADJOURN

There was no further business to come before the commission. The motion was made by Commissioner Vincent, seconded by Commissioner Heine to adjourn.

YEAS: Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed by a vote of 5-0.

**CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Board of Commissioners of the Baker Consolidated Utility System held on May 22, 2018.

Angela Canady Wall, LCMC
Clerk of Council