

**MINUTES  
CITY COUNCIL MEETING  
CITY OF BAKER, LOUISIANA  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA  
3325 GROOM ROAD  
BAKER, LA 70714  
April 24, 2018  
6:00 P.M.**

The City Council of the City of Baker, Louisiana, met in regular session on April 24, 2018, with the following members in attendance at the meeting:

**MAYOR**  
Darnell Waites

**COUNCIL MEMBERS**  
Doris Alexander  
Glenda Bryant  
Pete Heine  
Brenda G. Jackson  
Dr. Charles Vincent

**CALL TO ORDER** – Mayor Waites presided.  
The invocation was given by Council Member Heine.  
The Pledge of Allegiance was led by Council Member Bryant.

**DISPOSITION OF THE MINUTES OF PREVIOUS MEETING**

The motion was made by Council Member Heine, seconded by Council Member Vincent to approve the minutes of the meeting held on April 10, 2018.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent  
NAYS: None  
ABSENT: None  
ABSTAIN: None

The motion passed with a vote of 5-0.

The motion was made by Council Member Vincent, seconded by Council Member Heine to add item “6. Introduce Ordinance 2018-17, an ordinance to declare certain City of Baker property surplus and scrap and for related matters (Mayor)” under New Business to the agenda.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent  
NAYS: None  
ABSENT: None  
ABSTAIN: None

The motion passed with a vote of 5-0.

**RECOGNITIONS**

1. Recognize the Baker High School softball team for having an outstanding season (Mayor)

The Mayor recognized the Baker High School softball team for having an outstanding season.

2. Recognize Police Chief Dunn for hosting an outstanding event – the SALT Senior Expo (Mayor)

The Mayor recognized Police Chief Dunn for hosting an outstanding event – the SALT Senior Expo.

3. Recognize Barbara Brown for hosting an outstanding event – the SALT Senior Expo (Mayor)

The Mayor recognized Barbara Brown for hosting an outstanding event – the SALT Senior Expo. Mrs. Brown was unable to attend the council meeting.

4. Recognize Dianne Clay for hosting an outstanding event – the SALT Senior Expo (Mayor)

The Mayor recognized Dianne Clay for hosting an outstanding event – the SALT Senior Expo. Mrs. Clay was unable to attend the council meeting.

5. Recognize Terry Evans for excellence in teamwork (Bryant)

Council Member Bryant recognized Terry Evans for excellence in teamwork. Mr. Evans was unable to attend the council meeting.

6. Recognize Ella Mae Keller for excellence in teamwork (Bryant)

Council Member Bryant recognized Ella Mae Keller for excellence in teamwork.

#### **PLANNING AND ZONING MATTERS**

The motion was made by Council Member Bryant, seconded by Council Member Vincent to add items “1. Approve business license for Kutz Tease N’Stiles Barber & Beauty Salon, LLC (Mayor), 2. Approve business license for Battlay and Hamilton Company (Mayor) and 3. Approve business license for Toraino Kelly (Mayor)” under Planning and Zoning Matters to the agenda.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

1. *Approve business license for Kutz Tease N’Stiles Barber & Beauty Salon, LLC  
Location – 23683 Plank Road, Baker, LA (Mayor)*

Discussion regarding the agenda item was held.

The motion was made by Council Member Jackson, seconded by Council Member Vincent to accept the recommendation from the Planning and Zoning Commission and approve the business license for Kutz Tease N’Stiles Barber & Beauty Salon, LLC.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

2. *Approve business license for Battlay and Hamilton Company  
Location – 3155 Polk Street, Baker, LA (Mayor)*

Discussion regarding the agenda item was held.

The motion was made by Council Member Bryant, seconded by Council Member Vincent to accept the recommendation from the Planning and Zoning Commission and approve the business license for Battlay and Hamilton Company.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

3. *Approve business license for Toraino Kelly  
Location – 906 Sherron Avenue, Baker, LA (Mayor)*

Discussion regarding the agenda item was held.

The motion was made by Council Member Bryant, seconded by Council Member Vincent to accept the recommendation from the Planning and Zoning Commission and approve the business license for Toraino Kelly.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

**RESOLUTIONS AND PROCLAMATIONS**

1. Resolution for DOTD Statewide Flood Control Program (Mayor)  
City Attorney Fabre provided a brief overview of the proposed resolution.

City Attorney Fabre read the resolution.

The motion was made by Council Member Heine, seconded by Council Member Vincent to adopt the resolution.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent  
NAYS: None  
ABSENT: None  
ABSTAIN: None

The motion passed with a vote of 5-0.

2. Proclamation declaring May 2018 Better Hearing & Speech Month in the City of Baker (Vincent)

City Attorney Fabre read the proclamation.

The motion was made by Council Member Vincent, seconded by Council Member Heine to accept the proclamation.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent  
NAYS: None  
ABSENT: None  
ABSTAIN: None

The motion passed with a vote of 5-0.

3. Proclamation declaring May 2018 Skin Cancer Awareness Month in the City of Baker (Vincent)

City Attorney Fabre read the proclamation.

The motion was made by Council Member Vincent, seconded by Council Member Bryant to accept the proclamation.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent  
NAYS: None  
ABSENT: None  
ABSTAIN: None

The motion passed with a vote of 5-0.

Council Member Vincent announced that the Zachary/Baker Relay for Life event held last Friday raised over \$35,000.00. He thanked everyone for all of their support.

**PUBLIC MEETING**

**BIDS AND PROPOSALS**

**APPOINTMENTS TO BOARDS AND COMMISSIONS**

**CONDEMNATIONS**

1. 1531 Robinson (Mayor)

The Mayor asked the City Council to consider authorizing the demolition of the property at 1531 Robinson.

The motion was made by Council Member Vincent, seconded by Council Member Bryant to authorize the demolition of the property at 1531 Robinson.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent  
NAYS: None  
ABSENT: None  
ABSTAIN: None

The motion passed with a vote of 5-0.

Discussion regarding the City of Baker's demolition procedure was held.

2. 4920 Lavey (Mayor)
3. 5002 Lavey (Mayor)

Discussion regarding the two condemned properties on Lavey Lane was held.

## ANNEXATIONS

### NEW BUSINESS

1. Introduce Ordinance 2018-14, an ordinance to declare certain City of Baker property surplus and scrap and for related matters (Mayor)

The motion was made by Council Member Bryant, seconded by Council Member Vincent to introduce Ordinance 2018-14.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

Council Member Alexander initiated discussion regarding council members buying items that have been declared surplus by the city. City Attorney Fabre stated that it should probably be avoided, as it could lead to appearance type issues.

Council Member Heine asked about the method of disposal to be used for the items declared surplus. The Mayor stated that the items will be placed in an auction. Items not sold in the auction will be scrapped.

2. Introduce Ordinance 2018-15, an ordinance to amend, supplement and reenact City of Baker Code of Ordinances Article V, Section 152 (a) and Section 152 (c), and to provide for other matters relative to the same (Mayor)

The Mayor provided an overview of the proposed ordinance.

The motion was made by Council Member Bryant, seconded by Council Member Heine to introduce Ordinance 2018-15.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

3. Authorize Mayor to sign contract for Martin/Broadway Servitude Utilities (Mayor)

The Mayor explained the Martin/Broadway servitude utilities project.

The motion was made by Council Member Vincent, seconded by Council Member Bryant to authorize the Mayor to sign the contract with Neal Construction for the Martin/Broadway servitude utilities project.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

4. Discuss the City of Baker's support of the Baton Rouge Zoo (Heine)  
Council Member Heine initiated discussion regarding the City of Baker taking a leadership role in raising money and supporting the zoo. He said that the ball is now in the City of Baker's court and we need to set an example for the whole parish. Council Member Heine said he has already had two meetings regarding the City of Baker's support of the Baton Rouge Zoo. He stated that following further research on the subject, he would like the City Council to adopt a resolution. He would like for the City of Baker to make a donation to the zoo. Following the discussion, Council Member Heine asked that this item be tabled.

5. Introduce Ordinance 2018-16, an ordinance to amend Sec. 5-7 of the City of Baker Code of Ordinances (Vincent)  
Council Member Vincent asked that this item be tabled.

6. *Introduce Ordinance 2018-17, an ordinance to declare certain City of Baker property surplus and scrap and for related matters (Mayor)*

Council Member Alexander asked for clarification. She asked what the difference is between Ordinance 2018-14 and Ordinance 2018-17. The Mayor and City Attorney Fabre stated that both ordinances are to declare certain City of Baker property surplus. However, the items to be declared surplus are different in each ordinance.

The motion was made by Council Member Bryant, seconded by Council Member Vincent to introduce Ordinance 2018-17.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

### REPORTS ON BOARDS AND COMMISSIONS

1. Planning and Zoning Commission
2. Annexation Review Committee
3. Economic Development Team
4. Heritage Museum/Related Committees
5. ABC Board
6. Other Special Committees
  - a. Buffalo Festival
  - b. Prayer Breakfast – Chief Hunt stated that the event will be held on June 29, 2018 and that Garrett Graves will be the guest speaker. He said that the committee is working on verifying the colors to be used at the event.
  - c. Strategic Planning Committee
  - d. Citizens Advisory Board to Law Enforcement

### NON-AGENDA ITEMS

Mrs. Broadway, 4673 Lavey Lane, asked for the name of her council representative. Brenda G. Jackson responded that she is her council representative.

Council Member Vincent asked about the surveyor's flags along Highway 19. The Mayor said that Highway 19 is going to be striped. He thanked Julie McCulloch for the work that has been done on hydrants in Parkwood Terrace and asked her to check the hydrant located at Ector and Melban. Council Member Vincent stated that Clean-Up Day scheduled for April 14, 2018 was postponed due to inclement weather. However, plans are being made to reschedule the event for sometime in June.

Council Member Heine stated that he spoke with the Code Enforcement Officer regarding properties with high grass in District 2. He said that Red Stick Armature has cleared their property on Groom Road and it looks great. He also asked about the status of the building permit for the project. Red Stick Armature has submitted their plans for a building permit, and the plans have been approved.

Council Member Bryant thanked the Mayor's Office and the Finance Department for the work session on enhancing understanding of the city's financial statements earlier today. Council Member Bryant announced that May 1, 2018 will be planting day at the Baker community gardens, and invited everyone to come out. There will be two sessions – 10:00 a.m. to Noon and 2:00 p.m. to 4:00 p.m.

Council Member Alexander announced Movie in the Park will be held on Friday, April 27, 2018 from 7:30 p.m. to 10:30 p.m. She said the Pilot Club will put on a puppet show as well, and invited everyone to attend.

Council Member Jackson reminded everyone that tomorrow is Administrative Professional's Day. She expressed her concerns regarding the posting of the City of

Baker's budgets to the city website. She stated for the record that all of the rules and procedures were followed. It was introduced May 23, 2017 and adopted on the 13<sup>th</sup> day of June 2017. It reads – 2017-16 – Posting of annual budgets to the City of Baker official website beginning with fiscal year 2015 and thereafter – the City of Baker annual budgets and any subsequent amendments once finally adopted by ordinance of the Baker City Council shall be posted for the public viewing to the official website of the City of Baker in addition to the usual required publishing of the same. Council Member Jackson said that she appreciates the effort that has been made so far and she is looking forward to seeing it come to fruition. She also thanked Julie McCulloch for returning her phone call regarding District 5 constituents whose water was turned off.

**ADMINISTRATIVE MATTERS**

The Mayor recognized Desiree Collins, Citizen of the Year, for being in attendance. Mrs. Collins thanked everyone for the opportunity to continue to serve Baker. She also thanked the Mayor and City Council for all they do for the community.

The Mayor said that broken garbage cans will be picked up and replaced. He stated that information regarding the pick-up and replacement of older garbage cans will be printed on utility bills in the near future.

The Mayor reiterated the policy on tree cutting in the City of Baker. He stated that if a contractor cuts the trees down, the contractor is responsible for removing the resulting debris.

The Mayor said we are working in our neighborhoods to make the city better and we are doing a good job.

The Mayor said that he is honored to have Garrett Graves as the guest speaker at the Mayor's Prayer Breakfast this year. He said that Representative Graves has done a lot to help the city with issues resulting from the 2016 flooding. The Mayor said that Administrative Officer Julie McCulloch is currently working on a grant to address issues with storm water management.

The Mayor said that work on the Debra Drive and Lavey Lane water well site improvements will begin very soon.

The Mayor stated that if we continue to work together the city will continue to move forward.

Council Member Heine asked when the Waffle House will be open. The Mayor said it will open on Monday, April 30, 2018.

**ADJOURN**

The motion was made by Council Member Bryant, seconded by Council Member Vincent to adjourn.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

**CITY OF BAKER  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Council for the City of Baker, Louisiana held on April 24, 2018.

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Angela Canady Wall, LCMC  
Clerk of Council

**MINUTES  
BOARD OF COMMISSIONERS  
HILLCREST MEMORIAL GARDENS  
CITY OF BAKER  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA  
3325 GROOM ROAD  
BAKER, LA 70714  
April 24, 2018**

The City Council of the City of Baker, Louisiana, sitting as the Board of Commissioners for the Hillcrest Memorial Gardens, met in regular session on April 24, 2018, with the following members in attendance at the meeting:

**COMMISSIONERS**

Doris Alexander  
Glenda Bryant  
Pete Heine  
Brenda G. Jackson  
Dr. Charles Vincent  
Darnell Waites

**CALL TO ORDER** – Commissioner Waites presided.

**DISPOSITION OF MINUTES OF PREVIOUS MEETING**

The meeting was called to order and the motion was made by Commissioner Vincent, seconded by Commissioner Heine to approve the minutes of the meeting held on April 10, 2018.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed by a vote of 6-0.

**PUBLIC NOTICE**

**NEW BUSINESS**

**OTHER NECESSARY BUSINESS**

1. Monthly Business Report
2. Other Reports
3. Items Requiring Action

**ADJOURN**

There was no other business to come before the commission. The motion was made by Commissioner Bryant, seconded by Commissioner Vincent to adjourn.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed by a vote of 6-0.



**CITY OF BAKER  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Board of Commissioners for the Hillcrest Memorial Gardens held on April 24, 2018.

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Angela Canady Wall, LCMC  
Clerk of Council

**MINUTES  
BOARD OF COMMISSIONERS  
BAKER CONSOLIDATED UTILITIES SYSTEM  
CITY OF BAKER  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA  
3325 GROOM ROAD  
BAKER, LA 70714  
April 24, 2018**

The City Council of the City of Baker, Louisiana, sitting as the Board of Commissioners for the Baker Consolidated Utilities System, met in regular session on April 24, 2018, with the following members attending:

**COMMISSIONERS**

Doris Alexander  
Glenda Bryant  
Pete Heine  
Brenda G. Jackson  
Dr. Charles Vincent  
Darnell Waites

**CALL TO ORDER** – Commissioner Waites presided.

**DISPOSITION OF MINUTES OF PREVIOUS MEETING**

The meeting was called to order and the motion was made by Commissioner Bryant, seconded by Commissioner Vincent to approve the minutes of the meeting held on April 10, 2018.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed by a vote of 6-0.

**PUBLIC NOTICE**

**NEW BUSINESS**

**OTHER NECESSARY BUSINESS**

1. Monthly Business Report
2. Other Reports
3. Items Requiring Action

**ADJOURN**

There was no further business to come before the commission. The motion was made by Commissioner Bryant, seconded by Commissioner Jackson to adjourn.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed by a vote of 6-0.

**CITY OF BAKER  
PARISH OF EAST BATON ROUGE  
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Board of Commissioners of the Baker Consolidated Utility System held on April 24, 2018.

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Angela Canady Wall, LCMC  
Clerk of Council