

**MINUTES
CITY COUNCIL MEETING
CITY OF BAKER, LOUISIANA
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
October 24, 2017
6:00 P.M.**

The City Council of the City of Baker, Louisiana, met in regular session on October 24, 2017, with the following members in attendance at the meeting:

MAYOR
Darnell Waites

COUNCIL MEMBERS
Doris Alexander
Glenda Bryant
Pete Heine
Brenda G. Jackson
Dr. Charles Vincent

CALL TO ORDER – Mayor Waites presided.
The invocation was given by Council Member Heine.
The Pledge of Allegiance was led by Mayor Waites.

The motion was made by Council Member Bryant, seconded by Council Member Jackson to add items “1. Approve business license for J Lanes & Associates, LLC (Mayor)” under Planning and Zoning Matter and “4. Approve travel for City Prosecutor Christopher Dassau to attend the City Attorney Association’s conference (Mayor)” under New Business to the agenda.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent
NAYS: None
ABSENT: None
ABSTAIN: None

The motion passed with a vote of 5-0.

DISPOSITION OF THE MINUTES OF PREVIOUS MEETING

The motion was made by Council Member Vincent, seconded by Council Member Bryant to approve the minutes of the meeting held on October 10, 2017.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent
NAYS: None
ABSENT: None
ABSTAIN: None

The motion passed with a vote of 5-0.

RECOGNITIONS

1. Recognize Twahna P. Harris of The Butterfly Society for her work with domestic violence and domestic violence survivors (Mayor)

The Mayor asked that this item be tabled, as Ms. Harris was unable to attend tonight’s meeting.

PLANNING AND ZONING MATTER

1. *Approve business license for J Lanes & Associates, LLC
Location – 4368 Heath Drive, Baker, LA (Mayor)*

Discussion regarding the agenda item was held.

The motion was made by Council Member Bryant, seconded by Council Member Vincent to accept the recommendation from the Planning and Zoning Commission and approve the business license for J Lanes & Associates, LLC.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None
ABSENT: None
ABSTAIN: None

The motion passed with a vote of 5-0.

RESOLUTIONS AND PROCLAMATIONS

1. Proclamation declaring the week of November 5 – 11, 2017 International Care and Kindness Week in the City of Baker (Alexander)

City Attorney Fabre read the proclamation.

Council Member Alexander announced that the Pilot Club of Baker will participate in the Pack-A-Purse initiative during this week, as well as focus on the elderly in the City of Baker.

The motion was made by Council Member Alexander, seconded by Council Member Vincent to accept the proclamation.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent
NAYS: None
ABSENT: None
ABSTAIN: None

The motion passed with a vote of 5-0.

2. Proclamation declaring November 2017 as National Diabetes Awareness Month in the City of Baker (Vincent)

Council Member Vincent stated that he wants citizens educated about diabetes, and that the disease is addressed at the health screenings he sponsors throughout the year. He also said that information will be available in the lobby after the meeting.

City Attorney Fabre read the proclamation.

The motion was made by Council Member Vincent, seconded by Council Member Alexander to accept the proclamation.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent
NAYS: None
ABSENT: None
ABSTAIN: None

The motion passed with a vote of 5-0.

PUBLIC MEETING

BIDS AND PROPOSALS

APPOINTMENTS TO BOARDS AND COMMISSIONS

CONDEMNATIONS

The Mayor stated that the condemnations were removed from the agenda. He said that the city will go through a blighted property process. The Mayor stated that the blighted property process is better for the city than the condemnation process.

ANNEXATIONS

NEW BUSINESS

1. Council concurrence for Director of Personnel (Mayor)

The Mayor appointed Amelia Georgetown as Director of Personnel.

The motion was made by Council Member Jackson, seconded by Council Member Alexander to concur with the Mayor's appointment of Amelia Georgetown as Director of Personnel.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent
NAYS: None
ABSENT: None
ABSTAIN: None

The motion passed with a vote of 5-0.

2. Introduce Ordinance 2017-26, an ordinance to amend and re-enact Ordinance 1993-8, Section 9.5-51 of the Code of Ordinances of the City of Baker regarding impeding drainage on streets or obstruction of gutters, ditches and drains (Bryant) Council Member Bryant provided an overview of the ordinance.

The motion was made by Council Member Bryant, seconded by Council Member Vincent to introduce Ordinance 2017-26.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

City Attorney Fabre read a section of the ordinance.

3. Update on gravel road project – District 3 (Bryant)
Council Member Bryant thanked the Mayor, Director of Public Works Julie McCulloch and City Attorney Fabre for doing all of the requisite paperwork. She stated that Kevin Gravois with PEC is currently working on the survey of the property, and once the survey is completed the project can move forward.

4. *Approve travel for City Prosecutor Christopher Dassau to attend the City Attorney Association's conference (Mayor)*

The motion was made by Council Member Vincent, seconded by Council Member Bryant to approve travel for City Prosecutor Christopher Dassau's attendance at the City Attorney Association's conference which was held October 20 – 21, 2017.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

REPORTS ON BOARDS AND COMMISSIONS

1. Planning and Zoning Commission
2. Annexation Review Committee
3. Economic Development Team
4. Heritage Museum/Related Committees
5. ABC Board
6. Other Special Committees
 - a. Buffalo Festival
 - b. Prayer Breakfast
 - c. Strategic Planning Committee
 - d. Citizens Advisory Board to Law Enforcement – Will meet on Thursday, October 26, 2017 at 6:00 p.m. at Bernard's. Chief Dunn announced the 1st Annual Treat Street to be held Tuesday, October 31, 2017 from 6:00 p.m. to 8:00 p.m. at Baker City Park.

The motion was made by Council Member Alexander, seconded by Council Member Heine to set the date and time for Halloween for October 31, 2017 from 6:00 p.m. to 8:00 p.m.

YEAS: Alexander, Bryant, Heine

NAYS: None

ABSENT: None

ABSTAIN: Jackson, Vincent

The motion passed with a vote of 3-2.

NON-AGENDA ITEMS

Harriet Singleton, 1738 Robinson, asked when will they clear the lot where the house burnt down at the corner of Jefferson and Robinson.

Ella Hamilton, 1751 Robinson, asked about the property at the corner of Jefferson and Robinson as well.

Discussion followed.

Barry Sterling, 4025 Jefferson, thanked the city for cutting the lot next door to his property and patching the hole in the street. He asked that the city look at the canal across the street, as it may present drainage problems in the future.

Council Member Vincent thanked the Public Works Department for repairing the leak in the driveway in Parkwood Terrace. He also thanked them for addressing the sewer leak on Alba, and asked that they please patch the hole there.

Council Member Heine expressed his support for changing the council meeting dates to better accommodate the upcoming holiday season.

Council Member Bryant stated that District 3 needs trash pick-up along McHugh Road.

Council Member Jackson welcomed Mrs. Georgetown to the city and said that she is highly impressed with her and her qualifications. She also thanked Jerrie Williams for attending tonight's meeting and working with her on her project.

ADMINISTRATIVE MATTERS

The Mayor addressed the question of tree debris in the city. He said if a contractor cuts the tree down, he is responsible for taking it away.

The Mayor assured everyone that though the process may seem slow – trash will be picked up.

The Mayor reported that three of the collectors are now functional. He said that a glitch in Neptune's system caused the problem.

The Mayor advised residents to call Animal Control if they have a problem with animals.

The Mayor thanked Chief Dunn and the Police Department for responding to the alarm at his house.

ADJOURN

The motion was made by Council Members Bryant/Heine, seconded by Council Member Vincent to adjourn.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

CITY OF BAKER PARISH OF EAST BATON ROUGE STATE OF LOUISIANA

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Council for the City of Baker, Louisiana held on October 24, 2017.

Angela Canady, LCMC
Clerk of Council

**MINUTES
BOARD OF COMMISSIONERS
HILLCREST MEMORIAL GARDENS
CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
October 24, 2017**

The City Council of the City of Baker, Louisiana, sitting as the Board of Commissioners for the Hillcrest Memorial Gardens, met in regular session on October 24, 2017, with the following members in attendance at the meeting:

COMMISSIONERS

Doris Alexander
Glenda Bryant
Pete Heine
Brenda G. Jackson
Darnell Waites
Dr. Charles Vincent

CALL TO ORDER – Commissioner Waites presided.

Commissioner Alexander left the meeting.

DISPOSITION OF MINUTES OF PREVIOUS MEETING

The meeting was called to order and the motion was made by Commissioner Vincent, seconded by Commissioner Bryant to approve the minutes of the meeting held on October 10, 2017.

YEAS: Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed by a vote of 5-0.

PUBLIC NOTICE

NEW BUSINESS

OTHER NECESSARY BUSINESS

1. Monthly Business Report
2. Other Reports
3. Items Requiring Action

ADJOURN

There was no other business to come before the commission. The motion was made by Commissioner Bryant, seconded by Commissioner Vincent to adjourn.

YEAS: Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed by a vote of 5-0.

**CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Board of Commissioners for the Hillcrest Memorial Gardens held on October 24, 2017.

Angela Canady, LCMC
Clerk of Council

**MINUTES
BOARD OF COMMISSIONERS
BAKER CONSOLIDATED UTILITIES SYSTEM
CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
October 24, 2017**

The City Council of the City of Baker, Louisiana, sitting as the Board of Commissioners for the Baker Consolidated Utilities System, met in regular session on October 24, 2017, with the following members attending:

COMMISSIONERS

Glenda Bryant
Pete Heine
Brenda G. Jackson
Darnell Waites
Dr. Charles Vincent

ABSENT

Doris Alexander

CALL TO ORDER – Commissioner Waites presided.

DISPOSITION OF MINUTES OF PREVIOUS MEETING

The meeting was called to order and the motion was made by Commissioner Heine, seconded by Commissioner Vincent to approve the minutes of the meeting held on October 10, 2017.

YEAS: Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed by a vote of 5-0.

PUBLIC NOTICE

NEW BUSINESS

OTHER NECESSARY BUSINESS

1. Monthly Business Report

2. Other Reports

3. Items Requiring Action

ADJOURN

There was no further business to come before the commission. The motion was made by Commissioner Heine, seconded by Commissioner Bryant to adjourn.

YEAS: Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: Alexander

ABSTAIN: None

The motion passed by a vote of 5-0.

**CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Board of Commissioners of the Baker Consolidated Utility System held on October 24, 2017.

Angela Canady, LCMC
Clerk of Council