



Baker Buffalo Festival
Contract for Booth Rental
September 22, 23, 24, 2016

Dear Baker Buffalo Festival Vendor:

Once again it is time to plan for the Baker Buffalo Festival. Our records indicate that you previously participated or have requested to participate in the Baker Buffalo Festival as a vendor. If you are interested in participating in this year's Baker Buffalo Festival, please read this application completely. Next, **Call (225) 778-0300 to verify your food item(s) has not been taken by another vendor. Then, fill out all information (both front and back) and mail back within 5 days with payment. If contract and payment is not received within 5 days, item(s) will be open to other vendors.**

Once my application has been reviewed and approved, I hereby agree to:

1) Rent a booth from the Baker Buffalo Festival to be held Thursday, September 22; Friday, September 23 and Saturday, September 24, 2016.

2) Abide by the rules and regulations of the Office of Public Health if food is sold. I also understand that I will be responsible for collection and paying all applicable taxes. The City of Baker reserves the right to omit any dangerous or obscene items from being sold at the Baker Buffalo Festival.

3) I understand that the Buffalo Festival, The City of Baker, nor any organization or individual, employees, members or volunteers, nor any participant in the organization and administration of the Baker Buffalo Festival assume any responsibility for theft, loss, breakage, damage, or injury, to any merchandise, equipment and possessions before, during or after the festival. Equipment, merchandise and possessions are my responsibility, and I will personally handle, set up, move and pack my merchandise, equipment and possessions. No liability will be assumed by the Buffalo Festival Committee, The City of Baker, or any organization or individual, employees, members or volunteers, or any participant in the organization and administration of the Baker Buffalo Festival for merchandise, equipment and/or possessions left after the Festival is over. All merchandise, equipment and personal possessions and/or exhibits and display furniture is to be moved from the grounds by 11:00 p.m. Saturday, September 24, 2016.

4) I understand that booths may be set up on the following dates and times. Please indicate what day you plan to set up. **NO SET UPS ON SATURDAY (NO EXCEPTIONS)**

_____ Thursday, September 22, 2016 from 8:00 a.m. thru 2:00 p.m.

_____ Friday, September 23, 2016 from 8:00 a.m. thru 2:00 p.m.

All vehicles must be out of the park by close of the set up time. You may remain on the property to prepare your booth, but vehicles will not be allowed on premises.

SIGNATURE: _____ DATE: _____

NAME PRINTED: _____

APPLICANT INFORMATION

NAME: _____ BUSINESS: _____
ADDRESS: _____ CITY/STATE _____ ZIP _____
PHONE #: _____ CELL #: _____

APPLICATION DETAILS

EXCLUSIVE FOOD ITEM(S) SELECTED: _____

ART AND/OR CRAFT ITEM TO BE SOLD: _____

NEED ELECTRICITY: ____ YES ____ NO (ELECTRICITY IS NOT GUARANTEED--110 VOLTS ONLY)

REQUESTED SPACE: (NOTE: tents, tables, chairs and electrical cords will not be provided by the Festival)

PLEASE CIRCLE WHICH TYPE OF SPACE YOU ARE REQUESTING

\$25.00 (Non-Profit--must provide 501c3 certificate

\$50.00 (10 x 10 space)

\$100.00 (10 x 20 space)

\$200.00 (trailers) list size _____

MONEY ORDERS ONLY--- MADE PAYABLE TO: BAKER BUFFALO FESTIVAL

APPLICATION DEADLINE: SEPTEMBER 16, 2016

MAIL TO:
BAKER BUFFALO FESTIVAL
P.O. BOX 707
BAKER, LA 70704
ATTN: DIANNE CLAY

LIABILITY DISCLAIMER

I AGREE TO ALL THE TERMS AND CONDITIONS ON THE BACK OF THIS CONTRACT

SIGNATURE: _____ DATE: _____

PRINT NAME: _____

MONEY ORDER # _____ AMOUNT _____

YOU WILL RECEIVE CONFIRMATION ONCE YOUR APPLICATION IS REVIEWED AND APPROVED. BAKER BUFFALO FESTIVAL RESERVES THE RIGHT TO REFUSE ANY BOOTH APPLICATION.

APPROVED: _____ APPLICATION #: _____ DENIED: _____ REASON: _____

