

**MINUTES
CITY COUNCIL MEETING
CITY OF BAKER, LOUISIANA
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
December 27, 2016
6:00 P.M.**

The City Council of the City of Baker, Louisiana, met in regular session on December 27, 2016, with the following members in attendance at the meeting:

MAYOR

Darnell Waites

COUNCIL MEMBERS

Doris Alexander
Glenda Bryant
Pete Heine
Brenda G. Jackson
Dr. Charles Vincent

CALL TO ORDER – Mayor Waites presided.

The invocation was given by Tarita Freeman.

The Pledge of Allegiance was led by Tamirion Reese.

DISPOSITION OF THE MINUTES OF PREVIOUS MEETING

The motion was made by Council Member Vincent, seconded by Council Member Bryant to approve the minutes of the meeting held on December 13, 2016.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

The Mayor asked that the ordinance to remove the Police Chief from the pay plan be added to the agenda.

The motion was made by Council Member Vincent, seconded by Council Member Alexander to add item “4. Introduce Ordinance 2016-31, an ordinance to remove the elected Baker Police Chief/Marshal position from the Baker Police Department employee compensation pay plan and scale and to amend all previous ordinances concerning the same (Mayor)” under New Business to the agenda.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

The Mayor asked that the ordinance to amend and re-enact Chapter 3 Sec. 3-81 (a) & Sec. 3-85 (b) of the alcoholic beverages ordinance of the Baker Code of Ordinances, concerning applicability and building, location, zoning and licenses and permits be added to the agenda.

The motion was made by Council Member Bryant, seconded by Council Member Vincent to add item “5. Introduce Ordinance 2016-30, an ordinance to amend and re-enact Chapter 3 Sec. 3-81 (a) & Sec. 3-85 (b) of the alcoholic beverages ordinance of the Baker Code of Ordinances, concerning applicability and building, location, zoning and licenses and permits (Mayor)” under New Business to the agenda.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

RECOGNITIONS

PLANNING AND ZONING MATTER

1. Approve business license for Generation Treatment Services, LLC
Location – 13888 Plank Road, Suite B, Baker, LA (Mayor) (held over from 12/13/2016)

Discussion regarding the agenda item was held.

The motion was made by Council Member Heine, seconded by Council Members Alexander/Vincent to accept the recommendation from the Planning and Zoning Commission and approve the business license for Generation Treatment Services, LLC.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

2. Approve business license for Lin-Fin 2 Handyman Blessing
Location – 4340 Wimbish, Baker, LA (Mayor) (held over from 12/13/2016)

Discussion regarding the agenda item was held.

The motion was made by Council Member Jackson, seconded by Council Member Vincent to accept the recommendation from the Planning and Zoning Commission and approve the business license for Lin-Fin 2 Handyman Blessing.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

RESOLUTIONS AND PROCLAMATIONS

1. Proclamation declaring Sunday, January 15, 2017 as Justice Sunday in the City of Baker (Vincent)

Council Member Vincent announced that his annual Martin Luther King, Jr. program will be held on Saturday, January 14, 2017 at 10:00 a.m. at the Baker Branch Library.

The motion was made by Council Member Vincent, seconded by Council Members Alexander/Heine to accept the proclamation.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

PUBLIC MEETING

1. Ordinance 2016-29, an ordinance AMENDING AND RE-ENACTING CHAPTER 25 (Utilities), Article I (In General), Sec. 25-6 (Amount of deposits; interest on deposit) (b) and Sec. 25-12 (Billing; delinquency, late charges); and Appendix A (Fee schedule), Sec. 91 (Deposits); Sec. 95 (Utility billings; delinquencies) OF THE CODE OF ORDINANCES OF THE CITY OF BAKER, LOUISIANA (Mayor) (Introduced 12/13/2016)

The Mayor provided an overview of the ordinance.

Public meeting was held.

Discussion regarding the proposed changes to utility deposits was held.

The motion was made by Council Member Vincent, seconded by Council Member Heine to adopt Ordinance 2016-29.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

BIDS AND PROPOSALS

APPOINTMENTS TO BOARDS AND COMMISSIONS

CONDEMNATIONS

ANNEXATIONS

NEW BUSINESS

1. Discuss revision of audit fee (Mayor)

The Mayor provided a brief explanation of the request for revision of the audit fee submitted by City Auditor Melvin Davis.

Discussion followed.

Council Member Alexander asked that Mr. Davis be present at the next council meeting so that further discussion can be held and informed decisions can be made.

2. Discuss ATM placement agreement (Mayor)

The Mayor explained the proposed ATM placement agreement.

The motion was made by Council Member Alexander, seconded by Council Members Bryant/Vincent to authorize the Mayor to sign the contract allowing ATM placement.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

3. Introduce Human Resources Director temporary replacement (Mayor)

The Mayor introduced Bianca Black, the newly hired Human Resource Director, and asked for council concurrence on her position.

Mrs. Black introduced herself and answered questions posed by council members.

Council Member Heine asked for clarification regarding the wording of the agenda item.

The Mayor stated that Mrs. Black was to be a temporary replacement, however, when the former Human Resource Director stated that she would not be returning following the birth of her child, Mrs. Black was hired.

Discussion regarding the hiring of Mrs. Black was held.

The motion was made by Council Member Heine, seconded by Council Member Vincent to remove the word "temporary" from the agenda item.

Discussion regarding the hiring of Mrs. Black resumed.

Vote was called for.

YEAS: Alexander, Bryant, Heine, Vincent

NAYS: Jackson

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 4-1.

The motion was made by Council Member Jackson, seconded by Council Member Alexander that Mrs. Black be hired temporarily.

YEAS: Bryant, Heine, Jackson

NAYS: Alexander, Vincent

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 3-2.

4. *Introduce Ordinance 2016-31, an ordinance to remove the elected Baker Police Chief/Marshal position from the Baker Police Department employee compensation pay plan and scale and to amend all previous ordinances concerning the same (Mayor)*

The Mayor provided an explanation of the proposed ordinance.

Discussion followed.

The motion was made by Council Member Bryant to introduce Ordinance 2016-31.

Discussion resumed.

The motion was made by Council Member Vincent, seconded by Council Member Bryant to introduce Ordinance 2016-31.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

5. *Introduce Ordinance 2016-30, an ordinance to amend and re-enact Chapter 3 Sec. 3-81 (a) & Sec. 3-85 (b) of the alcoholic beverages ordinance of the Baker Code of Ordinances, concerning applicability and building, location, zoning and licenses and permits (Mayor)*

The Mayor provided an overview of the proposed ordinance.

Discussion followed.

The motion was made by Council Member Bryant, seconded by Council Member Vincent to introduce Ordinance 2016-30.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

REPORTS ON BOARDS AND COMMISSIONS

1. Planning and Zoning Commission
2. Annexation Review Committee
3. Economic Development Team
4. Heritage Museum/Related Committees
5. ABC Board
6. Other Special Committees
 - a. Buffalo Festival
 - b. Prayer Breakfast
 - c. Strategic Planning Committee
 - d. Citizens Advisory Board to Law Enforcement – Will meet on Thursday, January 19, 2017 at 6:00 p.m. at Bernard's.

NON-AGENDA ITEMS

Ms. Tolliver with Expert Tax Professions, 5240 Groom Road, asked the Mayor and Council if her business would be welcome in the City of Baker. She stated that her business has every intention of giving back to the community year round. The Mayor

said that he will walk her through the process of obtaining her business license and welcomed her to the City of Baker.

Tarita Freeman, 1404 Johnston, asked about the possibility of placing mobile homes on McHugh Road to assist families devastated by the flood.

Discussion followed.

Council Member Jackson thanked the Mayor and his staff for picking up the political signs throughout the city. She also stated that the Jingle & Mingle event was well received by the public.

Council Member Vincent wished everyone a Happy New Year.

Council Member Heine stated that the organizers of Jingle & Mingle did a super job with the event, and he congratulated them on their success.

ADMINISTRATIVE MATTERS

The Mayor stated that the city is moving forward.

The Mayor announced that *Baker Forward* is the new newsletter that the city will be producing, and distributed copies of the inaugural issue to everyone in attendance.

The Mayor stated that Baker High School recently won the Wedge Kyes Basketball Tournament.

Council Member Heine recommended that the Mayor and Council attend Mayor-President Broome's inauguration together.

ADJOURN

The motion was made by Council Member Jackson, seconded by Council Member Vincent to adjourn.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed with a vote of 5-0.

**CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Council for the City of Baker, Louisiana held on December 27, 2016.

Angela Canady, LCMC
Clerk of Council

**MINUTES
BOARD OF COMMISSIONERS
HILLCREST MEMORIAL GARDENS
CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
December 27, 2016**

The City Council of the City of Baker, Louisiana, sitting as the Board of Commissioners for the Hillcrest Memorial Gardens, met in regular session on December 27, 2016, with the following members in attendance at the meeting:

COMMISSIONERS

Doris Alexander
Glenda Bryant
Pete Heine
Brenda G. Jackson
Dr. Charles Vincent
Darnell Waites

CALL TO ORDER – Commissioner Waites presided.

DISPOSITION OF MINUTES OF PREVIOUS MEETING

The meeting was called to order and the motion was made by Commissioner Jackson, seconded by Commissioner Vincent to approve the minutes of the meeting held on December 13, 2016.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed by a vote of 6-0.

PUBLIC NOTICE

NEW BUSINESS

OTHER NECESSARY BUSINESS

1. Monthly Business Report
2. Other Reports
3. Items Requiring Action

ADJOURN

There was no other business to come before the commission. The motion was made by Commissioners Bryant/Jackson, seconded by Commissioner Vincent to adjourn.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed by a vote of 6-0.

**CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Board of Commissioners for the Hillcrest Memorial Gardens held on December 27, 2016.

Angela Canady, LCMC
Clerk of Council

**MINUTES
BOARD OF COMMISSIONERS
BAKER CONSOLIDATED UTILITIES SYSTEM
CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA
3325 GROOM ROAD
BAKER, LA 70714
December 27, 2016**

The City Council of the City of Baker, Louisiana, sitting as the Board of Commissioners for the Baker Consolidated Utilities System, met in regular session on December 27, 2016, with the following members attending:

COMMISSIONERS

Doris Alexander
Glenda Bryant
Pete Heine
Brenda G. Jackson
Dr. Charles Vincent
Darnell Waites

CALL TO ORDER – Commissioner Waites presided.

DISPOSITION OF MINUTES OF PREVIOUS MEETING

The meeting was called to order and the motion was made by Commissioner Vincent, seconded by Commissioner Jackson to approve the minutes of the meeting held on December 13, 2016.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed by a vote of 6-0.

PUBLIC NOTICE

NEW BUSINESS

Commissioner Vincent expressed concerns regarding the Tele Check system used by the Utility Department.

Discussion followed.

OTHER NECESSARY BUSINESS

1. Monthly Business Report
2. Other Reports
3. Items Requiring Action

ADJOURN

There was no further business to come before the commission. The motion was made by Commissioner Vincent, seconded by Commissioner Jackson to adjourn.

YEAS: Alexander, Bryant, Heine, Jackson, Vincent, Waites

NAYS: None

ABSENT: None

ABSTAIN: None

The motion passed by a vote of 6-0.

**CITY OF BAKER
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA**

I, Angela Canady, certify that I am acting Clerk of the Council for the City of Baker, Louisiana, and that the above and foregoing is a copy of the minutes of a regular meeting of the Board of Commissioners of the Baker Consolidated Utility System held on December 27, 2016.

Angela Canady, LCMC
Clerk of Council